ST BREOCK PARISH COUNCIL

Chairman: Mr R.V. Jarratt
Parish Clerk: Ms Jacqui Peskett
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MINUTES of the Meeting of St Breock Parish Council Virtual Meeting held on Wednesday 13th January 2021, using Zoom Video Conferencing Platform, commencing 17.30.

PRESENT: Cllr R Jarratt (Chair), Cllrs Morris (Vice Chair), Moon, Nicholls, Pratt, Weller.

ALSO IN ATTENDANCE: Jacqui Peskett (Parish Clerk)

MEMBERS OF THE PUBLIC: 1

Minute 2020/21 262 APOLOGIES:
To receive and approve apologies for absence: Cllrs Lomax & Semmens.

Minute 2020/21 -263 DECLARATIONS OF INTEREST:
i)To receive registered and non-registered disclosable pecuniary interests and non-registerable interests from Members relating to items on the agenda: None.

ii) To receive requests for dispensations: None

Minute 2020/21 – 264 MINUTES:
To receive and approve the minutes of the virtual Parish Council meeting held on 9th December 2020 **(Appendix A)**
It was **Proposed** by Cllr Moon and **Seconded** by Cllr Morris and RESOLVED by the Parish Council that these represented a correct record of that meeting and should be accepted by the Council, **Carried.** The Minutes will be signed by the Chairman at the earliest opportunity.

Minute 20120/21 265 COUNTY COUNCIL REPORTS:
Cllr Robin Moorcroft was unable to attend however; he had provided the Clerk with a brief update.
The May elections are still scheduled to go ahead however he is hoping to hear from the Local Government in the next couple of weeks to confirm this.
Concern Wadebridge are seeking a new Manager due to the resignation of Andy Lyle They have continued to deliver meals over the Christmas period.
Should anyone be informed or notified of any potential COVID breaches, they can emailcovid19@cornwall.gov.uk and/or 101@devonandcornwall.ponn.police.uk

Minute 2020/21 266 PLANNING APPLICATIONS:
(i)For consideration:
PA20/10521 – Proposed conversion of part of existing stable building to rural workers dwelling and adaptation of existing storage building to form new stables.
After discussion and consideration, it was **proposed** by Cllr Weller and **seconded** by Cllr Moon and RESOLVED that the Parish Council support this application, unanimous. **Carried.**
Action: Clerk to send comments to Cornwall Council by the due date.

(ii) To consider and make comment on any planning applications received after the date of this agenda. (Appendix B)

The Clerk reported that 3 applications had arrived in the last day which did not allow sufficient time for them to be published on the Agenda and allow representatives wishing to speak to attend.
After discussion, it was felt that this was unfair so the Chairman asked Members for a RESOLUTION that any "late running" Planning Applications" should be placed on the next Agenda and the Clerk should obtain an extension to the submission date for discussion. It was **Proposed** by Cllr Moon and **seconded** by Cllr Pratt and RESOLVED by the Parish Council to adopt this procedure. **Carried.**
ACTION: Clerk to request extensions where necessary.

iii) To note delegated decisions by Cornwall Council: (Appendix C) None

Minute 2020/2021 -267 REPORTS: Update and discussion of Sub Committee tasks:
Members discussed the current list of sub committees and changes were made to reflect Councillors that have left. A revised list will be issued by the Clerk and updated on the website.
ACTION: Clerk to update and re publish.

Minute 20120/21– 268 PARISH MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL:
Recruitment
Members discussed ways to recruit new Councillors to fill the current vacancies

- Vacancies on CC website
- Use of Facebook,
- Approach locals
- Ask local Councillors

ACTION: Clerk to email Robin Moorcroft to ascertain if he knows of anyone who may wish to join the Parish Council.

Meeting attendance: The Parish Council has 2 Councillors who are having problems finding a way to join a virtual meeting. A discussion took place with regards to how it would be feasible to enable them to join so they do not "lose" their seat through non - attendance. Telephone is an option to enable them to try and attend every other meeting. If COVID restrictions change it may be possible for another Councillor to meet at a distance and allow them to join their link.
ACTION: Clerk to investigate and try and assist prior to February meeting.

Site visits: In the past**,** these have been undertaken by the Sub Committee however at present, this is not possible due to COVID restrictions. Once these are allowed, Councillors were reminded that site visits must be a minimum of 2 people and are not to be undertaken alone.
They are to be arranged through the Clerk who will contact the Applicant/Agent but the "allocated head" of the committee will contact all Councillors to agree date and time of visit.

Whitecross defibrillator: Discussions took place with regards to the sighting of a defibrillator at Whitecross. The funding is still in place and it was **proposed** by Cllr Weller and **seconded** by Cllr Morri**s** and RESOLVED by the Parish Council that we look to purchase a defibrillator, in order not to lose the funding and to site this when restrictions allow. All in Favour. **Carried.**
ACTION: Chair and Clerk to contact Duchy Defibrillators for a quote and a suitable location be sought.

Seating & Bus Shelter at Edmonton*:* Cllr Weller suggested that this is a Community facility with good footfall and is need of attention. He anticipated a cost of approximately £150 to update the existing shelter.
ACTION: Cllrs Weller & Nicholls to investigate costs to repair/upgrade and report back to the February meeting.

Link to Burlawn Residents Association Website: It was **AGREED** that once a new Website is in place, links to various other organisations should be included on same.

Website accessibility: The Clerk reported that the website is in need of an upgrade to make it compatible with the new regulations of the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations. This

requires wiring UK public sector body websites and mobile apps to meet specified accessibility standard. It was mentioned that possibly a grant may be sought towards costs,
It was **proposed** by Cllr Weller and **seconded** by Cllr Moon and RESOLVED by the Parish Council that the Clerk be given authority to investigate. **Carried.**
ACTION: Clerk to investigate costs for a new upgraded site and report at the February meeting.

St Breock Windfarm Community Fund projects: Ideas are needed for projects for the new round of funding, it was suggested that a contribution to a new website may be a possibility. Need to bear in mind the closing date of 12th February.
ACTION: Clerk to contact Tony Faragher to ask for a slight extension to the deadline date of 12th February.

Car Parking Spaces at Burlawn: The Clerk asked for approval to send the annual Invoices for rental of the 3 car park spaces at Burlawn. It was **proposed** by J Cllr Pratt and **seconded** by Cllr Nicholls and RESOLVED It was agreed that there be no increase in rent and it will remain at £52 per year. **Carried**
ACTION: Clerk to send out annual invoices for payment.

Speed restrictions at RCS: Deferred to February Meeting.

Superfast Broadband: Cllr Weller highlighted the lack of superfast Broadband in certain areas. Cllr Morris, updated Members.
ACTION: Cllr Weller to obtain details and forward to Clerk

Footpath at Edmonton: Stile overgrown. – will be discussed later.

Minute 2020/21 269 – FINANCIAL MATTERS:
i)To receive accounts for payment - Accounts Payable.

Date of Issue	D/D or BACS	Payee	Nett Amount	VAT Element	Gross Amount	Services
13.01.21	D/D	1 to 1	£23.00	£4.60	£27.60	Website Hosting
13.01.21	BACS	Ms J B Peskett	£68.09	£0.00	£68.09	Clerks Expenses
13.01.21	BACS	Ms J B Peskett	£376.40	£0.00	£376.40	Clerks Salary
13.01.21	BACS	HMRC	£94.00	£0.00	£94.00	PAYE/NIC
TOTAL			**£561.49**	**£4.60**	**£566.09**	

The Chairman asked for approval of the Accounts Payable, it was **proposed** by Cllr Moon and **seconded** by Cllr Morris and RESOLVED by the Parish Council the Accounts Payable be approved, all in favour- **Carried.**

ii) Income and Expenditure: Members were given a copy of the latest financial statement
The Chairman asked for approval of the Financial Statement, it was **proposed** by Cllr Weller and **seconded** by Cllr Pratt and RESOLVED by the Parish Council that the Accounts Payable be approved, all in favour- **Carried**

Minute 2020/21 -270 CORRESPONDENCE:
Road name: an enquiry has been received with regards to naming a road however, insufficient details have been given.
ACTION: Clerk to ask for more detailed information.

Footpath at Trevanson – a resident expressed concern due to an accident and enquired if the Parish Council could contact the owner of the Land to bring it to their attention. Gate and Stile need attention.
ACTION: Clerk to contact Cornwall Council for more details.

Burial Ground: a request has been received to reserve an Ashes Internment plot at the Burial Ground.
ACTION: Clerk to contact David Bray and resident.
Minute 2020/21 -271 ANY OTHER BUSINESS (at the Discretion of the Chairman) None

PART 2 -CONFIDENTIAL MATTERS –

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave –

Clerks Appraisal: The Chairman expressed concern that the annual appraisal was overdue. It was AGREED that this will now take place prior to the February Parish Council meeting.
ACTION: Clerk to send out invite for Thursday 10th February, commencing at 5pm.

DATE OF NEXT MEETING: – **The next meeting will be held on Wednesday 10th February 2021**

TO CLOSE THE MEETING: There being no further business, the Chairman closed the meeting at 19.35

Signed as a true and accurate account…… Date: ……