ST BREOCK PARISH COUNCIL

Chairman: Mr R.V. Jarratt
Parish Clerk: Ms Jacqui Peskett
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MINUTES of the Meeting of St Breock Parish Council, held on Wednesday 14th April 2021, using Zoom Video Conferencing Platform, commencing 17.30.

PRESENT: Cllr R Jarratt (Chair), Cllrs Morris (Vice Chair), Moon, Nicholls, Pratt, & Lomax.

ALSO IN ATTENDANCE: Jacqui Peskett (Parish Clerk)

MEMBERS OF THE PUBLIC: 1

Prior to commencing the meeting, after welcoming Members and Public, a minutes silence was held as a mark of respect, following the death of HRH Prince Philip.

Minute 2021/22 292 APOLOGIES:
To receive and approve apologies for absence: Cllr Semmens & Weller. Cllr Nicholls advised she needed to leave the meeting at 18.30hrs.

Minute 2021/22 -293 DECLARATIONS OF INTEREST:
i)To receive registered and non-registered disclosable pecuniary interests and non-registerable interests from Members relating to items on the agenda: None.

ii)To receive requests for dispensations: None.

Minute 2021/22 – 294 MINUTES:
To receive and approve the minutes of the virtual Parish Council meeting held on 10th February 2021 **(Appendix A)**
It was **proposed** by Cllr Morris, **seconded** by Cllr Moon and **RESOLVED** by the Parish Council that these represented a correct record of that meeting and should be accepted by the Council, **Carried.** The Minutes will be signed by the Chairman at the earliest opportunity.

Minute 2021/22 295 COUNTY COUNC IL REPORTS: No one in attendance.

Minute 2021/22 296 PLANNING APPLICATIONS:
(i)For consideration:
PA20/01834 Conversion of barn to Self-contained Annexe for family members and change of use of land to the North to extend residential curtilage. 2 Penkear Cottages Whitecross. **NOT SUPPORTED**
PA21/02070 Single storey extension to rear of property. Carhart Cottage St Breock. **SUPPORTED**

(ii) To consider and make comment on any planning applications received after the date of this agenda.
PA21/02811 Variation of Condition 3 of Decision Notice PA20/08960 dated 2nd March 2021 (proposed kitchen/dining room extension and garage conversion to Annex – Catherine House Wadebridge. **NOT SUPPORTED**

iii) To note delegated decisions by Cornwall Council: (Appendix B) None

Action: Clerk to send comments to Cornwall Council by the due date.

Minute 2021/22 297 REPORTS: Update and discussion of Sub Committee tasks: None

Minute 2021/22 298 PARISH MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL:

Clerk – advised that as from May 17th we are to return to face-to-face meetings. It is anticipated that we will hold the May meeting on Wednesday 19th May at the Royal Cornwall Showground. Covid measures will be in place and members of the public will be invited. This will be preceded by the Annual meeting.

Action: Clerk to send copy of protocol for Annual Parish meetings to the Chair.

Cllrs Weller & Nicholls - update on location of Defibrillator at Whitecross.

Cllr Nicholls advised that she had been in contact with the Showground with regards to installation of electricity at the crossroads. This could be supplied from there with an external wire running along the fence. From the fence to the bus shelter, it would be underground. Need to know wattage and how much electricity and also, cost of any groundworks.

Action: Cllr Moon to look to see what needs to be done and report back at the May meeting.

Cllrs Weller - Notice Board at Whitecross Bus Shelter - deferred to another meeting.

Cllr Nicholls – suggested that the installation of dog bin should be placed near to the seat at Logans Logs.

Action: Clerk to add to May meeting Agenda for approval of purchase and costs or upkeep.

Cllr Jarratt – Land at Burlawn.

Cllr Jarratt reported that the Housing Association has parking for their properties and the Parish Council owns a small piece of land outside number 5 which we have never maintained. An enquiry has been made by a resident to ask if they are able to use it as a front garden and maintain it. After discussion, the Parish Council decided that this would be a possibility however, some form of agreement needs to be drawn up with conditions and charge a nominal rent to show that we own it.

It was **AGREED** that the small parcel of land next to number 5 Burlawn could be looked after by the current resident after it has been checked with the Housing Association that they do not wish to purchase the land themselves for extra parking.

Action: Cllr Jarratt to advise of the decision after the Clerk has checked with the Housing Association

Cllr Jarratt – Burial Ground a resident has complained that Dog mess has been deposited in the bin used for general waste.

Action: Cllrs Jarratt and Morris to visit and ascertain what can be done – to be discussed at May meeting. Clerk to establish location of key.

Minute 2020/21 299 – FINANCIAL MATTERS:

i)To receive accounts for payment - Accounts Payable.

Date of Issue	D/D or BACS	Payee	Nett Amount	VAT Element	Gross Amount	Services
14.04.21	D/D	1 to 1	£23.00	£4.60	£27.60	Website Hosting
14.04.21	BACS	Ms J B Peskett	£64.78	£0.00	£64.78	Clerks Expenses
14.04.21	BACS	Ms J B Peskett	£489.32	£0.00	£489.32	Clerks Salary
14.04.21	BACS	CALC	£320.93	£53.98	£374.91	Membership Renewal
14.04.21	BACS	Lee Hoskin	£360.00	£0.00	£360.00	Garden Services
14.04.21	BACS	Payroll Bureau	£52.70	£10.54	£63.24	Payroll
14.04.21	BACS	HMRC	£122.20	£0.00	£122.20	PAYE/NIC

ii) Income and Expenditure: Members were given a copy of the latest financial statement

The Chairman asked for approval of the Accounts Payable and Financial Statement, it was **proposed** by Cllr Nicholls and **seconded** by Cllr Moon and **RESOLVED b**y the Parish Council that the Accounts Payable be approved**.** Unanimous Carried.

Minute 2020/21 -300 CORRESPONDENCE:
Allotment near Wadebridge – a resident at Whitecross enquired about allotments in the area. Cllr Jarratt advised that there are spaces at Burlawn. The relevant contact details to be given to the resident by the Clerk.

VE day 8th May – noted.

Minute 2020/21 -301 ANY OTHER BUSINESS (at the Discretion of the Chairman).

Cllr Morris – Website upgrade**,** in preparation for the migration of the existing website and the move to Council generic emails. He asked Members to give consideration to having a council email address and also that once we have a timeframe for migration to possibly assist with content.
Action to report/update at May meeting.

DATE OF NEXT MEETING: – The next meeting will be held on Wednesday 19th May 2021 commencing at 7pm at the Royal Cornwall Showground (room to be advised). This will be preceded by the Annual Parish Meeting commencing at 6.30pm.

TO CLOSE THE MEETING: There being no further business**,** the Chairman closed the meeting at 18.35.

Signed as a true and accurate account…… Date: ……