ST BREOCK PARISH COUNCIL

Chairman: Mr R.V. Jarratt
. **Parish Clerk:** Ms Jacqui Peskett
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MINUTES of the Meeting of St Breock Parish Council, held on Wednesday 19th May 2021, Tregothnan Hall, Royal Cornwall Showground commencing at 19.00.

PRESENT: Cllr R Jarratt, Morris, Moon, Nicholls, Pratt, Weller, & Lomax.

ALSO IN ATTENDANCE: Jacqui Peskett (Parish Clerk) & Cornwall Councillor Robin Moorcroft.

MEMBERS OF THE PUBLIC:0

Prior to commencing the meeting, the Clerk advised Members that it would be recorded and deleted once Minutes were approved and ratified.

Minute 2021/22 302 APOLOGIES:
To receive and approve apologies for absence: None.

Minute 2021/22 -303 To Elect the Chairperson for 2021/22. It was **proposed** by Cllr Weller, **seconded** by Cllr Nichols and **RESOLVED** that Cllr Jarratt continue in the role for the coming year, **carried.**

Minute 2021/22 304 To Elect the Vice Chairperson for 2021/22. It was **proposed** by Cllr Weller, **seconded** by Cllr Moon and **RESOLVED** that Cllr Morris continue in the role for the coming year, **carried.**

Minute 2021/22 305 To appoint Members of Sub Committees and External Representatives for 2021/22.
It was **RESLOVED** and **AGREED** that the following Sub Committee Members would be in place for the coming year.
All in favour. **Carried**.
Assets – Cllrs Jarratt, Morris & Moon.
Camel Trail Partnership – Cllr Moon
Community Funds – Cllrs Jarratt, Morris, Weller & Clerk.
Finance – Cllrs Jarratt, Morris, Weller & Clerk.
Footpaths – Cllrs Weller & Nicholls.
Highways – Cllrs Moon, Nichols & Weller.
Neighbourhood Plan – Cllr Jarratt & Clerk.
Network Panel – Cllrs Jarratt & Pratt.
Planning – Cllrs Pratt, Moon, Lomax, Nicholls, Weller and Cllr Jarratt as back up.

Minute 2021/22 306 To RECEIVE any Declarations of Interest from Members/Dispensations. To RECEIVE any Declaration of Interest from Members, To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate: None.

Minute 2021/22 – 307 Council Meeting: Minutes 14th April 2021. To RESOLVE that the above Minutes of the Meeting of St Breock Parish Council, having been previously circulated, be taken as read, approved, and signed. To Note any matters arising from the Minutes: It was **proposed** by Cllr Moon and **seconded** by Cllr Nicholls and **RESOLVED** by the Parish Council that these represented a correct record of that meeting and should be accepted by the Council, **Carried.**

Minute 2021/22 308 Public Participation. To RECEIVE comments from Members of the Public. This gives Members of the Public an opportunity to comment on Items on the Agenda. Maximum time allowed is 10 minutes. None

Minute 2021/22 309 Cornwall Councillors Report. To RECEIVE a report from Cornwall Councillor Robin Moorcroft.
Cllr Moorcroft was recently appointed as the new Cornwall Councillor covering a large area for our Parish and after a welcome from the Chairman reported the following:
A new Mayor has been elected for Wadebridge
Jacquie Rapier to visit the Community Network Panel with Robin and hopes to meet representatives from Parish Councils.
He seeked permission to put his details on the Parish Council's notice boards. Permission given.
Embargo on Planning intro by Rural England – concentrate of Phosphate in the rivers is too high.

Minute 2021/22 310 Planning and Pre - Applications. To RECEIVE the following applications and RESPOND to the Local Planning Authority if appropriate:
PA21/02719 St Breock Downs Farm – New detached garage and garden room. The Parish Council elected to make no further comments on this application.
PA21/03880 The Laurels Holiday Park – To erect a two -storey extension to the owners property. After discussion and deliberation, it was proposed by Cllr Weller and seconded by Cllr Moon to support this application – all in favour. Supported.

PA21/04162 Land to SE of Thatchum Cottage Penhale Farm Whitecross - Reserved matters application for appearance, landscaping, layout and scale following outline permission PA18/08728 for the erection of a dwelling. It was proposed by Cllr Weller and seconded by Cllr Moon that the Parish Council support this application. All in favour. Carried.

9.1 To consider and make comment on any planning applications received after the date of this agenda. (Appendix B).
PA20/09549 Dunveth Business Park. A "5 day protocol" letter received from Planning which was discussed and debated by Members. After careful consideration, it was AGREED that the Council would select Option 1 "Agree with my recommendation" and formulate a written response for the Clerk to submit.

9.2 To RECEIVE details of planning determinations: (Appendix C). Noted
Action: Clerk to send comments to Cornwall Council by the due date.

Minute 2021/223 11 Update: **Reports/Meetings. To RECEIVE information on the above and RESOLVE a course of action if appropriate.** None

Minute 2021/22 312 Update: Parish Matters and Matters to be brought to the attention of the Parish Council. To RECEIVE information on the above and RESOLVE a course of action if appropriate.
Update on location of Defibrillator at Whitecross.
Showground happy to place back of fence electricity -Clerk to phone electrician and liaise with Paul re site meeting with duchy defib? By July.

Notice Board at Whitecross Bus Shelter Look at costs of recycled boards, sizes etc double or single headed with PC name. 5 x doubles recycled.

Burlawn Play Area ROSPA report, all in all quite good order but look at few things that need repairing.
The replacement of Bark chippings was discussed however, it was felt that a different type of safety matting should be considered. No decision at this time.

Burial Ground: Revised costing agreed and placed on the website, copy sent to R J Bray.
Members felt that the Parish Council should try and obtain details of the "next of kin"

The rubbish bin has been re located and will be trialled to see how much Dog waste goes in there.
Cllr Morris suggested that it would be prudent to also add a disclaimer for Pallbearers for insurance purposes.
Action Clerk to provide written document and also,to write to R J Bray.

New Website: Cllr Morris reported that a productive meeting was held with Seadog IT, him and the Clerk. A mock page of the proposed new website was shown to Councillors. It is a new clear design, easy to navigate and compliant with the regulations for visually impaired etc, Cllr Morris and the Clerk will look at deigns for a new logo which can then be used across all paperwork, emails and communication. It was felt that each Councillor would have a Parish Council address and the Clerk to have a generic one.
Cllr Weller suggested that each Councillor has their picture and a short biography also.
Action; Clerk to liaise with Seadog to give Councillor's details. Cllr Morris and Clerk to source and agree possible new logo using a Celtic Knot. **AGREED.**

Land at Burlawn: A Parishioner requested to use a small plot of land adjacent to their home which is owned by the Parish Council, as a garden. After discussion and contact with the housing authority which had no objection, it was **AGREED** that a formal agreement to be drawn up with certain conditions. A charge of £1 per month would be made to the occupier.
Action: Clerk to draw up agreement with terms and conditions and send to tenant.

WREN/RES: Projects monies received so 3 proposed projects can go ahead.
Cllr Jarratt requested that serious thought is given to future projects for next round of funding.
Action: Cllr Jarratt will speak to a resident of St Breock Village with regards to the siting of the Defibrillator.
Action: Clerk to email Cllr Moon to authorise work to go ahead for the masonry Shelter.
Action: All Cllrs to give thought to future projects.

Potholes: Cllrs reported that a substantial number of potholes within the Parish are in desperate need of repair.
Action: Cllr Moorcroft to send the link for reporting and for a direct access to the link to be added to the new website.

Minute 2021/22 313 FINANCE:
(i)To RECEIVE and APPROVE the schedule of payments.
Website Hosting £27.60
Clerks Salary & Expenses £563.98
Seadog IT £245.00
RoSPA £82.20
BHIB Insurance £570.59
Mrs C Y May £225.00
Payroll Bureau £38.40
HMRC £124.80
Lee Hoskin £400.00

It was **proposed** by Cllr Jarratt and **seconded** by Cllr Nicholls and **RESOLVED** by the Parish Council the Accounts Payable be approved and paid, all in favour- **Carried.**

(**ii) To RECEIVE and APPROVE the Finance report**

Minute 2021/22 314 Audit 2020/21
To receive and approve the Annual Governance Statement for the Financial Year ending 31st March 2021 for submission to PKF Littlejohn. Duly signed in accordance with regulations.

Minute 2021/22 315 Audit 2021
To receive and approve the Annual Accounting Statement for the Financial Year ending 31st March 2021 for submission to PKF Littlejohn. Duly signed in accordance with regulations.

Minute 2021/22 316 CORRESPONDENCE: To NOTE the following and any other correspondence received after setting the Agenda. Parishioner – Dog waste Bin
Action: (Dual Bin) to be added to the June AGENDA

DATE OF NEXT MEETING: – The next meeting will be held on Wednesday 9th June 2021 Commencing at 19.00.

TO CLOSE THE MEETING: There being no further business, the Chairman closed the meeting at 20.30

Signed as a true and accurate account..... Date: .....