**ST. BREOCK PARISH COUNCIL**
**Chairman: Cllr R Jarratt**
**Parish Clerk: Jacqui Peskett**
**c/o A2 Victoria Advent House**
**Station Approach**
**Victoria**
**Roche PL26 8LG**
**Telephone: 01726 210138 Email: jp@aalgaardrenshaw.com**

**12th May 2021**

You are hereby summoned to attend a Meeting of St Breock Parish Council to be held on **Wednesday 19th May 2021 commencing at 7pm** to transact the business stated below.
The meeting will take place at Tregothnan Hall, Royal Cornwall Showground.

Please contact the Clerk at least 2 days prior to the meeting if you wish to speak.

**Please note: Strict COVID rules will be adhered to at all times**.

***Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media or members of the public.***
***Please be aware that, whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.***

*Jacqui Peskett (Clerk/RFO)*

**1.0 Persons/Present/Apologies**
To **NOTE** the persons present and **RECEIVE** apologies for absence.

**2.0 To Elect the of Chairperson for 2021/22.**

**3.0 Elect the Vice Chairperson of 2021/22.**

**4.0 To Appoint Members of Sub Committees and any External Representatives for 2021/22.**

**5.0 To RECEIVE any Declarations of Interest from Members/Dispensations.**
To **RECEIVE** any Declaration of Interest from Members, To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate**.**

**6.0 Council Meeting: Minutes 14th April 2021.**
To **RESOLVE** that the above Minutes of the Meeting of St Breock Parish Council, having been previously circulated, be taken as read, approved, and signed. To **Note** any matters arising from the Minutes.

**7. 0 Public Participation.**
To **RECEIVE c**omments from Members of the Public. This gives Members of the Public an opportunity to comment on Items on the Agenda. Maximum time allowed is 10 minutes.

**8.0 Cornwall Councillors Report.**
To **RECEIVE** a report from Cornwall Councillor Robin Moorcroft.

**9.0 Planning and Pre - Applications.**

To **RECEIVE** the following applications and **RESPOND** to the Local Planning Authority if appropriate.

**PA21/02719** St Breock Downs Farm – New detached garage and garden room.

**PA21/03880** The Laurels Holiday Park – To erect a two -storey extension to the owners property.

**PA21/04162** Land to SE of Thatchum Cottage Penhale Farm Whitecross - Reserved matters application for appearance, landscaping, layout and scale following outline permission PA18/08728 for the erection of a dwelling.

9.1 To consider and make comment on any planning applications received after the date of this agenda. **(Appendix B)**

9.2 To **RECEIVE** details of planning determinations: (**Appendix C)**

**8.0 Update: Reports/Meetings.**

To **RECEIVE** information on the above and **RESOLVE** a course of action if appropriate.

**9.0 Update: Parish Matters and Matters to be brought to the attention of the Parish Council**

To **RECEIVE** information on the above and **RESOLVE** a course of action if appropriate.

Update on location of Defibrillator at Whitecross.
Notice Board at Whitecross Bus Shelter – deferred from April meeting
Burlawn Play Area
Burial Ground
New Website
Land at Burlawn
RES Project
Potholes.

**10.0 FINANCE:**

**(i) To RECEIVE** and **APPROVE** the schedule of payments..

| Date of Issue | D/D or BACS | Payee | Nett Amount | VAT Element | Gross Amount | Services |
|---|---|---|---|---|---|---|
| 20.05.21 | D/D | 1 to 1 | £23.00 | £4.60 | £27.60 | Website Hosting |
| 20.05.21 | BACS | Ms J B Peskett | £56.03 | £0.00 | £64.78 | Clerks Expenses |
| 20.05.21 | BACS | Ms J B Peskett | £499.20 | £0.00 | £499.20 | Clerks Salary |
| 20.05.21 | BACS | Sedog IT | £245.00 | £0.00 | £245.00 | Domain Registration |
| 20.05.21 | BACS | RoSPA | £68.50 | £13.70 | £82.20 | Play Area Inspection |
| 20.05.21 | BACS | BHIB | £570.59 | £0.00 | £570.59 | Insurance Renewal |
| 20.05.21 | BACS | Mrs C Y May | £225.00 | £.0.00 | £225.00 | Annual Internal Audit |
| 20.05.21 | BACS | The Payroll Bueau | £32.00 | £6.40 | £38.40 | Payroll Services |
| 20.05.21 | BACS | HMRC | £124.80 | £0.00 | £124.80 | PAYE/NIC |

Please note: Any additional invoices received after publication will be added to the Minutes.

**(ii) To RECEIVE** and **APPROVE** the Finance report.

**(iii)To RECEIVE** and **APPROVE: End of Year Audit (External Audit – AGAR**)

**Audit 2020/21** – to receive and approve the Annual Governance Statement for the Financial Year ending 31st March 2021.

**External Audit 2020/21** – to receive and approve the Annual Accounting Statement for the Financial Year ending 31st March 2021 for submission to PKF Littlejohn

**11.0 CORRESPONDENCE:**

To **NOTE** the following and any other correspondence received after setting the Agenda.
Parishioner – Dog waste Bin

**CONFIDENTIAL MATTERS**

**Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave.**

**DATE OF NEXT MEETING**: to be confirmed.

**TO CLOSE THE MEETING:** With no further business, Chairman will close the meeting.