ST. BREOCK PARISH COUNCIL

Chairman: Mr R.V. Jarratt.

Parish Clerk: Ms Jacqui Peskett
A2 Victoria Advent House
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Victoria, Roche PL26 8LG

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MINUTES of the Meeting of St Breock Parish Council, held in The Paddock Room, Hawksfield, Wadebridge, Cornwall on Wednesday, 7th March 2018 at 7.30pm.

PRESENT: Cllr R Jarratt(Chair), Cllr Mrs J Desborough, Cllr S Malloni, , Cllr A Sanders, Cllr A Jones, Cllr D Johns, Cllr J Pratt.

ALSO IN ATTENDANCE: Jacqui Peskett (Parish Clerk).
Cllr Stephen Rushworth (Cornwall Council – for part of the meeting).

MEMBERS OF THE PUBLIC: 2

Minute 2017/18 – 127 APOLOGIES: To receive and approve apologies for absence: Cllr G Semmens, Cllr D Johnson,

Minute 2017/18 -128 DECLARATIONS OF INTEREST: i) To receive registered and non-registered disclosable pecuniary interests and non-registerable interests from Members relating to items on the agenda: **NONE**

ii)To receive requests for dispensations: **NONE**

Minute 2017/18 -129 To receive and approve the minutes of the Parish Council meeting held on 7th February 2018. It was **RESOLVED** that these represented a correct record of that meeting and should be accepted by the Council. **UNANIMOUS – CARRIED**. The Minutes were duly signed by Cllr Jarratt (Chairman).

Minute 2017/18 – 130 PUBLIC PARTICIPATION: (10 minutes):
Adrian Jones, the Mayor of Wadebridge addressed Members with an update on the Neighbourhood Plan. There will be an 8 (eight) week consultation period which will run from 19th March until 11th April. 4 (four) public events will be advertised via the North Cornwall Advertiser and leaflet drops to PL27 and some PL30 residents.

Cllr Stephen Rushworth Cornwall Council spoke in respect of an update on Planning Application PA17/10024.which will be noted under minute reference 132.
He also gave a brief update from Cornwall Council with regards to the recent Health debate and the running of integrated services and advised that the budget had been set at 4.99%.

Minute 2017/131 REPORTS:

Chairman's: Cllr Jarratt Reported that the 1st edition of the St Breock Gazette had been well received with good feedback.

Burial Ground: **Cllr Jarratt** reported that the water leak under the car park had now been dealt with and isolated. A new tap is now situated on the right-hand side of the gate. When a suitable period of fine weather is forecast, consideration should be given to setting up a working party to re instate water to all taps.

A local resident close to the ground was concerned about the volume of water on his property. The original remit for CORMAC in respect of the burial ground was for a raised kerb to be inserted across the full width of the entrance in order to prevent the excessive volume of surface water from entering the site. This has not been done.
ACTION: Clerk contact CORMAC to ask for this work to be done.

Burlawn Play Area: Nearly all works completed, waiting for a small gate to be installed.

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ACTION: Clerk to contact Lee Hoskin to establish date for works to be completed.

Community Funds: These will be discussed later in the agenda under Minute reference 137.

Highways: Cllr Jones reported that he had recently met with Oliver Jones form CORMAC regarding Deep Lane. There was also an issue with volumes of water running off the adjacent fields causing damage to the road surface.
Signage for Hustyns is ongoing.

Planning: Cllr Pratt reported that site visits had been undertaken and these will be reported on in the next section.

Finance: Cllr Jarratt advised Members that a date should be set to discuss the budget for 2018/19.
ACTION: Clerk to arrange with Cllrs Jarratt and Jones.

Staffing: Clerks appraisal to take place in April 2018,

Minute 2017/18 -132 PLANNING APPLICATIONS: **(i) For consideration – to receive a report from the Planning Committee/ consider any further planning applications received:**

PA17/10024 – Tesco Stores – Erection of a Petrol Filling Station.
The Parish Council had previously objected to this application and it was AGREED at the meeting held on 7th February 2018 (Minute reference 121) to take the matter to Cornwall Council Planning Committee. However, after discussion with the Planning Officer and Cllr Rushworth, it was felt that as the applicant may go for Non-Determination and costs, it would be advisable NOT to proceed any further with this objection.
ACTION: Clerk to advise Planning Officer of that decision.

PA18/01140 – West Park Farm, St Issey, Proposed installation of ground mounted solar panels.
St Breock Parish Council SUPPORTS this application.

PA18/01093 – St Breock Downs Farm, Application for removal of condition 1.
St Breock Parish Council OBJECTS to this application.

The Chairman asked for a vote on supporting the above comments to Cornwall Council forwarded by the Clerk**. UNANIMOUS– CARRIED.**

ACTION: -Clerk to forward comments to Cornwall Council via the online planning portal.

Minute 20171/133 – Delegated decisions by Cornwall Council:

It was **NOTED** that the following applications had been validated by Cornwall Council:

PA17/10225 – Pawton Farm, St Breock, 4 Keyworkers Houses **– WITHDRAWN**
PA17/11907 – Land at Pawton Springs**.** Outline Application for a detached Agricultural dwelling & Garage – Approved with conditions.

Minute 2017/18 -134 CORRESPONDENCE:

Cornwall Council – Royal Wedding – **NOTED**

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Adrian Daw – Trevanson Defibrillator
Jeffrey Angove – Whitecross Defibrillator
Unfortunately these requests had missed the cut off date in respect of acquiring funds from the **REG Community Fund for these projects this year. More details as regards costs etc. will be obtained and discussed at a later date.**
Eliza Carey – Letter of resignation as a Parish Councillor – **NOTED**
ACTION: Clerk to write to Mrs Carey thanking her for her time and valuable contribution to the Parish Council.

Minute 2017/18 – 135 FINANCIAL MATTERS:

i)To receive accounts for payment - Accounts Payable (Appendix A).

Date of Issue	Cheque Number	Payee	Invoice No	Nett Amount	VAT Element	Gross Amount	Services
7th March 2018	D/D	1:1	203013034161	£19.99	£4.00	£23.99	Website Hosting
7th March 2018	100835	Ms J B Peskett	STB 0218	£362.70	£0.00	£362.70	Salary & Expenses
7th March 2018	100836	Saffron Wilson		£170.00	£0.00	£170.00	Re issue for 100828
7th March 2018	100837	Cllr R Jarratt	Various	£38.09	£7.62	£45.71	Repairs to leak at Burial Ground
Total				**£590.78**	**£11.62**	**£602.40**	

The Chairman asked for approval of Accounts Payable (**APPENDIX A**) **UNANIMOUS** – **ALL IN FAVOUR**

ii) Income and Expenditure: (**APPENDIX B)** A copy of the monthly Financial Statement was presented to Members for approval.

The Chairman asked for approval of the Financial Statement (**APPENDIX B) UNANIMOUS** – **ALL IN FAVOUR.**

iii) Annual Internal Audit:

iv) Outstanding Invoices: The Clerk advised that to date, there are currently 5 (five) outstanding invoices for payment in respect of adverts placed in the St Breock Gazette. In addition, there is 1(one) outstanding payment for a Car Park space at Burlawn.
ACTION: Cllr Jarratt to have a word with the occupant of Number 4 Burlawn Terrace and the Clerk to monitor payments for the Gazette and act accordingly.

It was **AGREED** that the 201718 Annual Internal Audit will be undertaken by Mrs Carolyn May who carried out last years. This will be at the same cost.
UNANIMOUS – **ALL IN FAVOUR**

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Minute 2017/18 – 136 CLERK'S REPORTS: CLERKS ACTIONS FROM PREVIOUS MEETING: Duly looked at and **NOTED.**

Minute 2017/17 – 137 PARISH MATTERS: to be brought to the attention of the Clerk:

Cllr Jarratt**:** CPR sessions - Arrangements for CPR sessions for local parishioners, advertise the fact that CPR sessions could be arranged subject to sufficient numbers.
ACTION: Clerk to try and place a small advert in the Cornish Guardian and see what response from same.

Cllr Malloni: WREN Community Chest. As usual. The number of applications totalled in excess of the funding available. A meeting is to be held in conjunction with WREN on Monday 12th March to discuss applications and whom to allocate funding to.

Cllr Semmens: Rocky Vale obstruction. – Cornwall Council are due to visit the site week commencing 12th March 2018 in order to assess.

Hedge Trimming: This has now been carried out.

Minute 2017/18 – 138 SUMMARY OF ACTION POINTS: The Chairman reiterated the Action points raised so both the Members and the Clerk were aware.

DATE OF NEXT MEETING: – Wednesday 4th April 2018

TO CLOSE THE MEETING: There being no further business the Acting Chairman closed the meeting at 20.55 hrs.

Signed as a true and accurate account……
(Chairman)

Date: ……2018

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