ST BREOCK PARISH COUNCIL

Chairman: Mr R.V. Jarratt
Parish Clerk: Ms Jacqui Peskett
A2 Victoria Advent House
Station Approach
Victoria, Roche PL26 8LG

Telephone: 01726 210138
Email: jp@aalgaardrenshaw.com

MINUTES of the Meeting of St Breock Parish Council held on Wednesday 9th September 2020, commencing at 18.30. This was a "virtual" meeting held using the Zoom Video conference facilities platform.

PRESENT: Cllr R Jarratt (Chair), Cllrs Morris, Moon, Weller & Pratt.

ALSO IN ATTENDANCE: Jacqui Peskett (Parish Clerk) Cllr Robin Moorcroft (Cornwall Council).

MEMBERS OF THE PUBLIC: None.

Minute 2020/21 - 226 APOLOGIES:
To receive and approve apologies for absence: Cllrs Semmens, Lomax, Nicholls & Sanders.

Minute 2020/21 -227 DECLARATIONS OF INTEREST:
i)To receive registered and non-registered disclosable pecuniary interests and non-registerable interests from Members relating to items on the agenda - Cllr Weller expressed at non pecuniary interest in Planning Application PA20/06800 however, this application will not be discussed as more time is needed to consider documentation.

ii)To receive requests for dispensations: None

Minute 2020/21 – 228 MINUTES:
To receive and approve the minutes of the virtual Parish Council meeting held on 15th July 2020 **(Appendix A)**
It was **RESOLVED** that these represented a correct record of that meeting and should be accepted by the Council. **Proposed** by Cllr Weller and **Seconded** by Cllr Moon that the Minutes represented a correct record of that meeting and should be accepted by the Council. **Unanimous. NB.** The Minutes will be signed by the Chairman at the earliest opportunity.

Minute 20120/21 - 229 COUNTY COUNCIL REPORTS:
Cllr Robin Moorcroft reported that the temporary road closure of Molesworth Street from 11am to 3pm is proving successful and is good for the environment. A meeting is to be held at the beginning of October to decide if and how it can be taken forward.

He also reported that there have been various news/press reports with regards to the Finances at Cornwall Council but was unable to offer any further update at this time.

Minute 2020/21 - 230 PLANNING APPLICATIONS:
(1) For consideration.
PA020/05719 Vale Cottage Trevanson Road Wadebridge.
Change of use to 1 x downstairs bedroom/bedsit to room for hairdressing salon. Due to the current lockdown and Meetings currently virtual, details were circulated by email to Members prior to the meeting. After viewing documentation and discussion, Members voted to **SUPPORT** the application **–** all in favour – **Unanimous** - **CARRIED**

PA020/05834 West Park Farm St Issey.
Replacement of existing lawful residential caravan with single dwelling house. Due to the current lockdown and Meetings currently virtual, details were circulated by email to Members prior to the meeting. After viewing documentation and discussion, Members voted to **NOT SUPPORT** the application **–** all in favour – **Unanimous – CARRIED**

(ii) To consider and make comment on any planning applications received after the date of this agenda. (Appendix B)
PA20/0680 Hybrid – full application for 1 x detached residential dwelling (plot 4) and access road of West Hill and an outline application for 3 x detached residential dwellings (plot 1-3) on land off West Hill.

Due to this application being received 2 days before the meeting, Members decided it would not be prudent to discuss and more time for comprehensive viewing of full documentation and discussion by email/telephone is required with comments to be sent to Cornwall Council by the deadline of 25th September

(iii) To note delegated decisions by Cornwall Council: (Appendix C) Noted.

ACTION: Clerk to send comments to Cornwall Council Planning via the Portal.

Minute 2020/2021 -231 REPORTS: Update and discussion of Sub Committee tasks – None

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Minute 20120/21– 232 PARISH MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL:
Trees from Polmorla to Pennard – In the absence of Cllr Nicholls, the Clerk reported that regarding the state of the trees and it was agreed that they need to be identified and established on whose land they are situated (owners or highways).

Traffic Scheme for Whitecross/RCS – Cllr Weller reported that the traffic issues through Whitecross and the surrounding area needs to be addressed. Various ideas were discussed and as a result, Cllr Jarratt proposed that it be added to the October for formal discussion and to set up a working party.
ACTION: Clerk to add to the Agenda for the October meeting.

Potholes on minor road – Cllr Weller highlighted that whilst Cormac are working on repairs, there are many in our Parish that are still outstanding and need addressing, It was proposed by Cllr Jarratt that this could be an action for each Member to address within their particular area.
It was **AGREED** that Members should report monthly to the Clerk, giving location a picture where possible. She will then collate and send to Highways.
ACTION: Members to contact Clerk monthly with any pothole issues.

Rocky Vale – parking issues/dangerous trees – In the absence of Cllr Semmens, the Clerk reported that at Rocky Vale, the position of car parking is causing obstruction to the Bridleway. In addition, overhanging trees were also causing a problem and could be dangerous to Horse Riders.

Cemetery Fees for approval – The Clerk has now updated the Cemetery Fees in line with Wadebridge Town Council. The revised fees had been circulated to Members by email to view and seek approval at this meeting.
After discussion, and clarification on Memorial Tablets, Members voted to **APPROVE** the new fees to take effect from 1st October 2020.
ACTION: Clerk to disseminate to RJ Bray, Drew Memorials and place on website.

Clerks Appraisal – Cllr Jarratt requested that a virtual meeting be arranged in order to undertake the Clerk's annual appraisal and discuss annual salary increase. The National Pay scale increase took effect from 1st April 2020 but as yet, has not ben implemented.
ACTION: Clerk to agree a date/time for a virtual Zoom meeting with Members of the Staffing Committee.

Replacement seat required at Edmonton- Cllr Jarratt reported that the seat/bench at Edmonton is no longer fir for purpose and consideration should be given to purchasing a replacement of the same design as those purchased last year.
Members voted **UNANIMOUSL**Y in agreement– **ALL IN FAVOUR**
ACTION: Clerk to explore costs and place an order.

Projects reminder - The Clerk advised Members that 2 projects were currently in the pipeline – it was **AGREED** that the Play Area continued refurbishment would commence by the end of September but the Defibrillator project would remain on hold for further consideration and discussion.

Remainder of replacement Road signs - Cllr Jarratt asked which road signs were next due for replacement in line with those previously commission by Irons Brothers Foundry. Cllr Moon agreed to undertake this task.
ACTION: Cllr Moon to liaise with ex Councillor Andrew Jones with regards to any "earmarked" road signs due for replacement in the near future (as part of the original agreed rolling plan).

Consideration of future meetings – if the proposed new venue is not available for our next meeting other options need to be explored, providing it is safe to meet within the Government Guidelines. If there is a need to continue with virtual meetings, consideration should be given as to how those Councillors who are unable to join from home can safely meet at an alternative venue to view online.
ACTION: Clerk to check alternative options.

Minute 2020/21 233 – FINANCIAL MATTERS:
i)To receive accounts for payment - Accounts Payable
The following payments were authorised retrospectively and paperwork to be "wet signed" at the earliest opportunity by the Chair. STB/CD 012.

Date of Issue	D/D or BACS	Payee	Nett Amount	VAT	Gross Amount	Services
09.09.20	D/D	1 to 1	£23.00	£4.60	£27.60	Website Hosting
09.09.20	BACS	Ms J B Peskett	£59.34	£0.00	£59.34	Clerks Expenses
09.09.20	BACS	Ms J B Peskett	£366.40	£0.00	£366.40	Clerks Salary
09.09.20	BACS	HMRC	£91.60	£0.00	£91.60	PAYE/NIC
09.09.20	BACS	Lee Hoskin	£540.00	£0.00	£540.00	Grass cutting
Total			**£1080.34**	**£4.60**	**£1084.94**	

The Chairman asked for approval of Accounts Payable, it was **PROPOSED** by Cllr Weller and SECONDED by Cllr Moon that they should be approved. **All in favour – CARRIED**.

ii) Income and Expenditure: Members were given a copy of the latest financial statement
Members agreed and the paperwork to be "wet signed" at the earliest opportunity by the Chair STB/CD013.

The Chairman asked for approval of the Financial Statement unanimous, all in favour **– CARRIED**

Minute 2020/21 -234 CORRESPONDENCE:
Email from Savills ref NDP asking for an update – noted and Clerk asked to reply advising that at this current time, we are unable to provide them with this information.

Letters of dispensation received by Cllrs Lomax & Semmens for the September and possibly October meetings – noted

PART 2 -CONFIDENTIAL MATTERS – None

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave - None

DATE OF NEXT MEETING: – The next meeting will be held on Wednesday 14th October (format to be advised).

TO CLOSE THE MEETING: There being no further business, the Chairman closed the meeting at 19.55

Signed as a true and accurate account..... Date: .....