ST. BREOCK PARISH COUNCIL

Chairman: Mr R.V. Jarratt
. **Parish Clerk:** Ms Jacqui Peskett
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MINUTES of the Meeting of St Breock Parish Council, held in The Paddock Room, Hawksfield, Wadebridge, Cornwall on Wednesday 12th February 2020 at 7.30pm.

PRESENT: Cllr R Jarratt (Chair), Cllrs Sanders, Moon, Nicholls & Weller.

ALSO IN ATTENDANCE: Jacqui Peskett (Parish Clerk) Cllrs Stephen Rushworth & Robin Moorcroft (Cornwall Council).

MEMBERS OF THE PUBLIC: One

Minute 2019/20 – 184 APOLOGIES:
To receive and approve apologies for absence: Cllrs Lomax, Semmens, Pratt & Morris.

Minute 2019/20 -185 DECLARATIONS OF INTEREST:
i)To receive registered and non-registered disclosable pecuniary interests and non-registerable interests from Members relating to items on the agenda
Cllr Weller declared an Interest in Planning Application PA19/04649.
Cllr Moorcroft (Cornwall Council) declared he would leave before any discussion regarding the Governance Review as he is on the Panel.

ii)To receive requests for dispensations: None

Minute 2019/20 -186 MINUTES:
To receive and approve the minutes of the Parish Council meeting held on 15th January 2020 It was **RESOLVED** that these represented a correct record of that meeting and should be accepted by the Council. **Proposed** by Cllr Weller and **Seconded** by Cllr Moon that the Minutes represented a correct record of that meeting and should be accepted by the Council. **Unanimous.** The Minutes were duly signed by Cllr Jarratt (Chairman).

Minute 2019/20 – 187 PUBLIC PARTICIPATION: (10 minutes) – Mr Bull a resident of Whitecorss, expressed an interest in joining the Parish Council and was invited to observe the meeting.

Minute 2019/20 - 188 COUNTY COUNCIL REPORTS:
Cllr Stephen Rushworth reported the following:
Cllr Edwina Hannaford would like feedback in respect of Climate change and Environmental issues.
The Budget had been recently agreed and awaiting approval from full Council at the end of the month.
Senior Planning Officers will be distributing new guidelines on Barn conversions.

Cllr Robin Moorcroft reported that at the next Community Network Panel meeting to on 12th March, a local Doctor will be speaking in respect of the difficulties in obtaining an appointment.

Minute 2019/20 - 189 PLANNING APPLICATIONS:
(1) For consideration – to receive a report from the Planning Committee.

Pa20/00068 & 00069 West Park Washaway. A site visit to the property by Members of the Sub Committee had been carried out prior to the meeting. It was felt that it as a favourable development. After viewing documentation and discussion, Members voted to **SUPPORT** the application **–** 4 in favour 1 abstention**. - CARRIED**

PA19/11195 West Park Farm St Issey After viewing documents, discussion and consideration, Members voted to **SUPPORT** the application **–** 4 in favour 1 abstention**. – CARRIED**

PA20/00743 Trevanson Farm Wadebridge. After viewing documents, discussion and consideration, Members elected to ask the Sub Planning Committee to arrange a site visit to clarify a couple of points. An extension is to be requested on the closing date for comments. Unanimous – **CARRIED**
ACTION: Clerk to email Cornwall Council for an extension.

(ii) To consider and make comment on any planning applications received after the date of this agenda. (Appendix B).

PA20/00144 6 Rowan Road Wadebridge After viewing documents, discussion and consideration, Members voted to **SUPPORT** the application **–** all in favour, unanimous **– CARRIED**

(iii) To note delegated decisions by Cornwall Council: Noted.

ACTION: Clerk to send comments to Cornwall Council Planning.

(iv) PA 19/10061 Whitecross Solar Farm – Cllr Jarratt – update from 2019, Cllr Jarratt expressed concerns that the original donation was paid to St Issey Parish Council which was incorrect. He requested approval to re visit this and write to the company explaining same. This was proposed by Cllr Weller and seconded by Cllr Nicholls - **CARRIED**

Minute 2019/20 – 190 REPORTS: Update and discussion of Sub Committee tasks.
Footpaths – Cllr Nicholls requested to be taken off the sub-committee.
Cllr Weller expressed an interest in potential LMP funding from Cornwall Council. The Clerk advised that in some Parishes, the monies given were outweighed by the actual cost of carrying out the tasks with a trusted contractor. The Clerk suggested that an email be sent to Calc who in turn, could send out a "round robin" email to other Parishes and obtain their opinion.
ACTION: Clerk to contact Calc

REG Fund Projects – Applications close on 14th February, the clerk has submitted paperwork from St Breock for a grant to update some of the equipment at the Burlawn Play area. Cllrs Jarratt & Morris and the Clerk will attend a meeting on 3rd March with REG.

Burlawn Play Area – It was proposed by Cllr Jarratt that the remaining remedial work be carried out. Members voted to approve that Paul Moon undertakes this work at agreed costs. Proposed by Cllr Weller and seconded by Cllr Nicholls unanimous **CARRIED**.
Clerks annual appraisal – Cllr Jarratt suggested that this be undertaken with the Staffing Committee by the end of March.
ACTION: Date to be agreed by all.

Burial Ground charges – Cllr Jarratt queried when the charges were last revised (September 2017) and it was proposed and agreed that the Clerk look at updating costs.
ACTION: Clerk to work on**.**

Minute 2019/20 – 191 PARISH MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL:
Vice Chair – Cllr Jarratt proposed that a decision be made at the March meeting and asked Members to consider if they wished to be considered.

Vacancies – The Parish Council currently has one vacancy to fill by co-option, as at the close of the meeting, Mr Bull expressed an interest in joining and will be Co-opted on to the Parish Council at the March meeting.

Pictures of Councillors on website– The majority of Members were not in favour of having their photographs on the website, it was felt that this was not necessary as names, telephone numbers and sub-committee representation are clearly shown. Cllr Weller expressed an interest in still adopting this.

Governance Review update including letter to WTC sent December 2019. Members were reminded a letter sent by the Locum Clerk on 9th December 2019 to the Town Clerk at Wadebridge in respect of comments raised at a WTC meeting.
A reply had been received stating that "they were too busy to reply and that no further comments would be made for a period of three months".
They did however suggest that ST Breock re send the letter in February 2020 and the Clerk has now done so.

Code of conduct training - 25th March @18.30. The Clerk confirmed that this has been booked with Sarah Mason from Calc. She will give a 2-hour presentation for Members of St Breock Parish Council only – all to attend.

Induction packs – The Clerk asked if any of the new Members had not received an induction pack, no one requested same.

Ground Maintenance – Cllr Jarratt reported that Lee Hoskin had approached him to suggest the annual cut back of hedgerows at the Burial Ground, Playing Field and Car Park area.
Mr Hoskin also advised that Dog fouling was becoming an issue at the Burial Ground.
Members approved that both the cutback and that the Clerk purchases a sign.
Proposed by Cllr Moon and seconded by Cllr Nicholls - **CARRIED**

Holsmere Lane – Cllr Pratt **–** deferred to the next meeting.

Minute 2019/20 - 192 FINANCIAL MATTERS:

i)To receive accounts for payment - Accounts Payable

Date of Issue	Cheque Number	Payee	Nett Amount	VAT Element	Gross Amount	Services
12.02.20	D/D	1 to 1	£23.60	£4.00	£27.60	Website Hosting
12.02.20	100971	Ms J B Peskett	£62.33	£0.00	£62.33	Clerks Expenses
12.02.20	100972	Ms J B Peskett	£366.40	£0.00	£366.40	Clerks Salary
12.02.20	100973	HMRC	£91.60	£0.00	£91.60	PAYE/NIC
12.02.20	100974	Lee Hoskin	£180.00	£0.00	£180.00	Grass cutting
Total			**£723.93**	**£4.00**	**£727.93**	

The Chairman asked for approval of Accounts Payable, it was **PROPOSED** by Cllr Weller and **SECONDED** by Cllr Moon that they should be approved. **All in favour – CARRIED**.

ii) Income and Expenditure: (**APPENDIX D)** Members were given a copy of the latest financial statement.

The Chairman asked for approval of the Financial Statement unanimous, all in favour **- CARRIED**

Minute 2019/20 - 193 CORRESPONDENCE:

Whitecross resident – Parking, Members discussed the issue raised and advised the Clerk to pass on to Cornwall Council Highways as it is their remit.

Gardening – Question re tendering. This was noted and discussed, it was **AGREED** that no notice to tender for renewal will be considered by the Parish Council at this present time – **CARRIED**

Internet Banking (update) – forms duly signed by Cllrs Jarratt, Sanders and the Clerk.

ACTION: Clerk to send paperwork to HSBC

PART 2 -CONFIDENTIAL MATTERS

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave

DATE OF NEXT MEETING: – The next meeting will be held on Wednesday 11th March 2020.

TO CLOSE THE MEETING: There being no further business, the Chairman closed the meeting at 21.00

Signed as a true and accurate account.....

(Chairman)

Date: 2020