ST BREOCK PARISH COUNCIL

Chairman: Mr R.V. Jarratt
Parish Clerk: Ms Jacqui Peskett
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MINUTES of the Meeting of St Breock Parish Council held on Wednesday 14th October, The Duchy Suite, Royal Cornwall Showground, Wadebridge PL27 7JE, commencing at 19.00

PRESENT: Cllr R Jarratt (Chair), Cllrs Morris (Vice Chair), Moon, Pratt, Nicholls, Semmens, Lomax, Weller.

ALSO IN ATTENDANCE: Jacqui Peskett (Parish Clerk) Cllrs Stephen Rushworth Robin Moorcroft (Cornwall Council).

MEMBERS OF THE PUBLIC: None.

Minute 2020/21 232 APOLOGIES:
To receive and approve apologies for absence: None.

Minute 2020/21 -233 DECLARATIONS OF INTEREST:
i)To receive registered and non-registered disclosable pecuniary interests and non-registerable interests from Members relating to items on the agenda: None.

ii)To receive requests for dispensations: None

Minute 2020/21 – 234 MINUTES:
To receive and approve the minutes of the virtual Parish Council meeting held on 9th September 2020 **(Appendix A)**
It was **RESOLVED** that these represented a correct record of that meeting and should be accepted by the Council. **Proposed** by Cllr Weller and **Seconded** by Cllr Moon that the Minutes represented a correct record of that meeting and should be accepted by the Council. **Unanimous.** The Minutes duly signed by the Chairman.

Minute 20120/21 235 COUNTY COUNCIL REPORTS:
Cllr Stephen Rushworth reported that he is stepping down from our Constituency at the next Election (May 2021).
Cornwall Council are making changes to the Planning Application regulations for rural areas, 71% of housing allocated to be built in urban areas and 29% in rural areas. However, current figures showed that in reality so far only 17% (rural) and 41% (urban) had been built.
He reported that a White Paper consultation document whereby Parishes could highlight areas to be protected in respect of the Neighbourhood Plan should be addressed and replied to by 29th October.
ACTION: Members of the Parish Council to review and submit.

Cllr Robin Moorcroft reported that the temporary road closure of Molesworth Street from 11am to 3pm is still proving successful. and is favoured to continue, a Public consultation will take place to gather feedback. There has been a delay in obtaining the planters and these should be in situ soon.
He reported that the Governance Reviews have been split into categories and that The St Breock/Egloshayle and Wadebridge review is now a "Tier 3" which means that any decision is now deferred to May 2021.
Leisure Centres across Cornwall re-opened on 14th October.
Wadebridge Councillors now have their own Facebook page.

Minute 2020/21 236 PLANNING APPLICATIONS:
(1) **For consideration**. None

(ii) To consider and make comment on any planning applications received after the date of this agenda. (Appendix B) None

PA20/05834 West Park Farm - a "5-day Protocol" letter has been received from Cornwall Council Planning in respect o this property. The Parish Council had submitted comments not to support this application however, the Planning Officer indicated that he is minded to approve. With this in mind, the Parish council were given three options to consider and after discussion, Members voted to reply with Option 2 – Agree to Disagree – **ALL IN FAVOUR - UNANIMOUS**
ACTION: Clerk to reply on Thursday 16th October

(iii) To note delegated decisions by Cornwall Council: (Appendix C) Noted.
ACTION: Clerk to send comments to Cornwall Council Planning via the Portal.

Minute 2020/2021 -237 REPORTS: Update and discussion of Sub Committee tasks – None

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Minute 20120/21– 238 PARISH MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL:
School Transport – Cllr Weller wished to raise the issue of changes to the School bus contract from First Bus to Plymouth City Bus resulting in significant changes to the number of buses and the loss of the benefit of unlimited travel for the fees paid, He felt that this was disadvantageous to children across the County.
Cornwall Councillor Stephen Rushworth reported that from 1st November 2020 a minibus will be in operation for use by students across the County.
Traffic Scheme at Whitecross – All. A discussion was had regarding the various speed restrictions on the A39 at Whitecross. Some Members felt that this posed a danger and needs to be addressed.
It was **PROPOSED** that contact is made with Highways to discuss and possibly arrange for some kind of Census to be carried out. Cllr Rushworth **AGREED** to make initial contact then it could be addressed by Members at a future meeting and an action plan put in place.

Clerks Appraisal – Cllr Jarratt reported that the Annual appraisal would take place on Tuesday 20th October with Members of the Staffing Committee. He advised Members that the Annual increment for the National Pay scale increase took effect from 1st April 2020 and will be back dated to be paid with the Clerk's November salary.
Members voted in favour of agreeing Salary increment to be paid – **ALL IN FAVOUR - UNANIMOUS**
ACTION: Clerk to advise The Payroll Bureau of the details for new salary and back pay.

Minute 2020/21 239 – FINANCIAL MATTERS:
i)To receive accounts for payment - Accounts Payable.

Date of Issue	D/D or BACS	Payee	Nett Amount	VAT Element	Gross Amount	Services
14.10.20	D/D	1 to 1	£23.00	£4.60	£27.60	Website Hosting
14.10.20	BACS	Ms J B Peskett	£67.90	£0.00	£67.90	Clerks Expenses
14.10.20	BACS	Ms J B Peskett	£366.40	£0.00	£366.40	Clerks Salary
14.10.20	BACS	HMRC	£91.60	£0.00	£91.60	PAYE/NIC
14.10.20	BACS	Simon A Martin	£17.70	£3.54	£21.24	Payroll Services
14.10.20	BACS	RCAA	£70.00	£14.00	£84.00	Room Hire
14.10.20	BACS	PKF Littlejohn	£200.00	£40.00	£240.00	Audit
14.10.20	BACS	Lee Hoskin	£360.00	£0.00	£360.00	Gardening services
14.10.20	CHQ 100979	Cllr R V Jarratt	£43.05	££1.16	£44.21	Councillor Expenses
Total			**£1239.65**	**£63.30**	**£1302.95**	

The Chairman asked for approval of Accounts Payable, it was **PROPOSED** by Cllr Weller and **SECONDED** by Cllr Moon that they should be approved. **All in favour – CARRIED**.

ii) Income and Expenditure: Members were given a copy of the latest financial statement
The Chairman asked for approval of the Financial Statement unanimous, all in favour **– CARRIED**

iii) External Audit for Financial Year ending 31st March 2020 – The Clerk reported that the External Audit had now been returned from PKF Littlejohn with no advisories. She has now placed the "Notice of Conclusion of Audit" on the website I accordance with Audit regulations.

Minute 2020/21 -240 CORRESPONDENCE:

Letter to Mr A Sanders – The Clerk reported that she had sent a letter to Mr Sanders on behalf of the Members thanking him for is time and valuable input over the many years he served as a Parish Councillor. The Chair advised that he would also write a personal letter to Mr Sanders.
St Merryn Parish Council - The Clerk advised Members that as from 16th October, she would be taking on the role as Clerk/RFO to St Merryn PC in addition to her role at St Breock. Members wished her well.

Minute 2020/21 -241 ANY OTHER BUSINESS (at the Discretion of the Chairman).
Cllr Moon reported that he had now identified which of the Parish signposts need replacing as part of a rolling phase agreed in 2019. There are currently 6 areas that need upgrading and Members **AGREED** in principle to ascertain costs of replacement and look to possibly see funding early 2021 for the next phase. Cllr Moon will supply photographs for Members to decide.
ACTION: Cllr Moon and Clerk to liaise and present at the November meeting.

Cllr Weller reported that there is a damaged concrete bench at St Breock Church and queried who would be liable to replace this He also reported that Tourist and Road signs are in need of a clean – Cllr Rushworth reported that at present, this is not a priority action.

Cllr Jarratt asked for opinion as to whether "links" could be added to the Parish website for other organisations such as local Residents Associations.
Cllr Morris and the Clerk advised that this is possible and can be added as and when required.

PART 2 -CONFIDENTIAL MATTERS – None

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave - None

DATE OF NEXT MEETING: – **The next meeting will be held on Wednesday 11th November (Budget & Precept Setting)**

TO CLOSE THE MEETING: There being no further business, the Chairman closed the meeting at 20.30

Signed as a true and accurate account..... Date: .....