

# ST BREOCK PARISH COUNCIL

**Chairman:** Mr R.V. Jarratt  
**Parish Clerk:** Ms Jacqui Peskett  
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**MINUTES of the Meeting of St Breock Parish Council held on Friday 19<sup>th</sup> June 2020, commencing at 17.00. This was a "virtual" meeting held using the Zoom Video conference facilities platform.**

**PRESENT:** Cllr R Jarratt (Chair), Cllrs Morris, Moon, Nicholls, Pratt, & Weller.

**ALSO IN ATTENDANCE:** Jacqui Peskett (Parish Clerk) Cllr Robin Moorcroft (Cornwall Council).

**MEMBERS OF THE PUBLIC:** None.

**Minute 2020/21 – 206 APOLOGIES:**

To receive and approve apologies for absence: Cllrs Semmens, Lomax, Bull & Sanders.

**Minute 2020/21 -207 DECLARATIONS OF INTEREST:**

i)To receive registered and non-registered disclosable pecuniary interests and non-registerable interests from Members relating to items on the agenda - None

ii)To receive requests for dispensations: None

**Minute 2020/21 – 208 MINUTES:**

To receive and approve the minutes of the Parish Council meeting held on 11<sup>th</sup> March 2020 (**Appendix A**) It was **RESOLVED** that these represented a correct record of that meeting and should be accepted by the Council. **Proposed** by Cllr Jarratt and **Seconded** by Cllr Weller that the Minutes represented a correct record of that meeting and should be accepted by the Council. **Unanimous. NB.** The Minutes will be signed by the Chairman at the earliest opportunity.

**Minute 20120/21 - 209 COUNTY COUNCIL REPORTS:**

Cllr Robin Moorcroft reported that due to current lockdown, Cornwall council meetings and committees are now "virtual" for the foreseeable future.

The recovery of the economy is being looked at, Wadebridge has been badly affected with a 69% loss and the demise of 5 or 6 businesses over the last few months.

Cllr Moorcroft has been part of the Hope Volunteer Group based at the Betjeman Centre Wadebridge. Assisting in the community with the delivery of meals on wheels, prescriptions, and much more during lockdown.

He stated that there is a "pot" of £5k available to support local businesses with such items as PPE and sanitisers.

He also reported that the Post Office in Wadebridge has relocated to the Town Hall as a temporary measure prior to re locating at the SPAR shop in September.

Cllr Weller asked if there was any further news on the future of Newquay Airport but, at this time nothing was known.

**Minute 2020/21 - 210 PLANNING APPLICATIONS:**

(1) For consideration

**PA20/02914 Land SE of Tesco Wadebridge PL27 7HW.**

**Proposed alterations to car park to create slip road for Petrol Filling Station.** Due to the current lockdown and Meetings currently virtual, details were circulated by email to Members prior to the meeting. After viewing documentation and discussion, Members voted to **SUPPORT** the application – all in favour – **Unanimous – CARRIED**

(ii) **To consider and make comment on any planning applications received after the date of this agenda. (Appendix B) – None.**

(iii) **To note delegated decisions by Cornwall Council: (Appendix C) Noted.**

**ACTION: Clerk to send comments to Cornwall Council Planning via the Portal.**

**Minute 2020/2021 -211 REPORTS:** Update and discussion of Sub Committee tasks.

**Cllr Jarratt – Virtual Network Panel Meeting 4<sup>th</sup> June.** Cllr Jarratt reported that he linked to the meeting via video. He felt that the meeting appeared to be difficult to control due to no format for speaking and some Members taking some time to address their issues. He felt that this made it difficult to participate and perhaps some form of protocol could be adopted prior to the next meeting.

**Minute 20120/21– 212 PARISH MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL:**

**Neighbourhood Plan – communication from Wadebridge Town Council – Cllr Jarratt.** Cllr Jarratt reported that an email had been received from Cllr Phil Mitchell at Wadebridge Town Council advising that they wish to re-engage with St Breock PC and Egloshayle PC in respect of the Neighbourhood Plan.

Cllr Jarratt re- iterated that prior to lockdown, Members of St Breock PC had RESOLVED not to engage in further talks until the ongoing Governance Review is finalised.

He added however, if Wadebridge Town Council were to adopt a “Status Quo” then Members of St Breock Parish Council would happily re-enter discussions.

It was RESOLVED that the Parish Council would correspond with Wadebridge Town Council advising of this. UNANIMOUS – All in favour.

**ACTION: Clerk and Cllr Morris to correspond with Wadebridge Town Council.**

**St Breock Windfarm Community fund – Clerk.** The Clerk reported that the grant allocation had been received and projects could now go ahead subject to following correct Government guidelines.

**ACTION: Clerk to confirm that phase 2 of the Burlawn Play Area upgrade can commence in September and also move forward with the Defibrillator project in July.**

**Re Allocation of £1,000 from St Breock Community Fund –** The Parish Council had been contacted to advise that one of the projects could no longer go ahead to due lockdown restrictions.

It was suggested that this money be donated to another project.

After discussion, it was AGREED and RESOLVED by Members that this be allocated to Concern Wadebridge.

**ACTION: Clerk to contact Tony Faragher and advise.**

**Minute 2020/21 – 213 FINANCIAL MATTERS:**

**i)To receive accounts for payment - Accounts Payable**

N.B due to the current lockdown, delegation of powers to Clerk/RFO and Chairman have been given. All scheduled payments have been made using BACS where possible. The following payments were authorised retrospectively and paperwork to be “wet signed” at the earliest opportunity by the Chair.

STB/CD2020/001 9<sup>th</sup> April 2020  
STB/CD 2020/003 14<sup>th</sup> April 2020  
STB/CD 2020/004 11<sup>th</sup> May 2020  
STB/CD 2020/007 10<sup>th</sup> June 2020

The Chairman asked for approval of Accounts Payable, it was **PROPOSED** by Cllr Weller and **SECONDED** by Cllr Moon that they should be approved. **All in favour – CARRIED.**

**ii) Income and Expenditure:** Members were given a copy of the latest financial statement N.B due to the current lockdown, delegation of powers to Clerk/RFO have been given – all scheduled payments have been made using BACS where possible. The following payments were authorised retrospectively and paperwork to be “wet signed” at the earliest opportunity by the Chair.

STB/CD 2020/0002 9<sup>th</sup> April 2020  
STB/CD 2020/005 14<sup>th</sup> April 2020  
STB/CD 2020/006 11<sup>th</sup> May 2020

The Chairman asked for approval of the Financial Statement unanimous, all in favour – **CARRIED**

#### **Minute ref 2020/21 -214 ANNUAL INTERNAL AUDIT**

Members had been provided with a copy of the Annual Internal Audit for 2019/20. Cllr Jarratt reported that the Parish Council is currently in a very good position and that they had not been ‘picked up’ for anything. He did however, advise there were a couple of points following on from the Audit that should be re considered during the coming Financial Year.

It was **proposed** by Cllr Jarratt and **RESOLVED** that report be accepted. Unanimous. **Carried.**

#### **Minute ref 2020/21 -215 ANNUAL EXTERNAL AUDIT**

Members considered the Annual Governance and Accountability Return for 2019/20.

**215.1** The Annual Governance Statement was considered by the Meeting and it was **proposed** by Cllr Jarratt, **seconded** by Cllr Weller and **RESOLVED** that the Annual Governance Statement for 2019/20 would be approved. Unanimous. **Carried.**

**215.2** The Annual Accounting Statement for 2019/20 was then considered by the Meeting. It was **proposed** by Cllr Jarratt **seconded** by Cllr Moon and **RESOLVED** that the Annual Accounting Statement for 2019/20 would be approved. Unanimous. **CARRIED.**

**215.3** It was as **agreed** that the Clerk would make the necessary arrangements to facilitate the signing of the document and for the submission to PFK Littlejohn. Unanimous **CARRIED.**

#### **Minute 2020/21 -216 CORRESPONDENCE:**

**The Paddock Room – Clerk.** The Clerk reported that she had been contacted by Annalisa Mather from Hawksfield to advise that the Paddock Room would no longer be available for meetings. After discussion with the Chairman, the Clerk will seek alternative venues for Meetings to be held when safe to do so.

**ACTION: Clerk to arrange as visit to The Betjeman Centre Wadebridge when lockdown rules allow.**

### **PART 2 -CONFIDENTIAL MATTERS**

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave

**DATE OF NEXT MEETING:** – The next meeting will be held as a virtual Meeting on Tuesday 14<sup>th</sup> July 2020 (time to be confirmed).

**TO CLOSE THE MEETING:** There being no further business, the Chairman closed the meeting at 17.45.

Signed as a true and accurate account..... Date: .....