**Chairman**: Mr R.V. Jarratt
**Parish Clerk:** Ms Jacqui Peskett
A2 Victoria Advent House
Station Approach
Victoria, Roche PL26 8LG
**Telephone:** 01726 210138

**MINUTES of the Meeting of St Breock Parish Council, held on Wednesday 8th September, Tregothnan Hall, Royal Cornwall Showground commencing at 19.00.**

**PRESENT:** Cllr R Jarratt, Morris, Moon, Nicholls, Pratt

**ALSO IN ATTENDANCE**: Jacqui Peskett (Parish Clerk).

**MEMBERS OF THE PUBLIC**: 0

**Prior to commencing the meeting, the Clerk advised Members that it would be recorded and deleted once Minutes were approved and ratified.**

**Minute 2021/22 337 APOLOGIES**:
To receive and approve apologies for absence: Cllrs Lomax and Weller.

**Minute 2021/22 338 To RECEIVE any Declarations of Interest from Members/Dispensations. To RECEIVE any Declarations of Interest from Members, To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate:** None

**Minute 2021/22 – 339 Council Meeting: Minutes of 14th July 2021. To RESOLVE that the Minutes of the Meeting of St Breock Parish Council, having been previously circulated, be taken as read, approved, and signed. To Note any matters arising from the Minutes:**
It was **proposed** by Cllr Moon and **seconded** by Cllr Morris and RESOLVED by the Parish Council that these represented a correct record of that meeting and should be accepted by the Council, **Carried.**

**Minute 2021/22 340 Public Participation. To RECEIVE comments from Members of the Public. This gives Members of the Public an opportunity to comment on Items on the Agenda. Maximum time allowed is 10 minutes.** None

**Minute 2021/22 341 Planning and Pre - Applications. To RECEIVE the following applications and RESPOND to the Local Planning Authority if appropriate**:
**PA21/07960** Channel View Edmonton – Members discussed the application but will not pass comments on until Members of the public have had an opportunity to view and comment.
"5 day protocol" consideration on PA21/04860 Pawton Mill – Option 2, agree to disagree with the decision.
"5 day protocol" consideration on PA221/07093 Land & Buildings South of Carhart Farm - Option 1, agree with the decision.

**To RECEIVE details of planning determinations: (Appendix C) Noted.**
Action: Clerk to send comments to Cornwall Council by the due date.

**Minute 2021/22 342Update: Reports/Meetings. To RECEIVE information on the above and RESOLVE a course of action if appropriate:**

The Clerk reported that there would be a Camel Trail Partnership Meeting to be held using Microsoft Teams on 30th September. Cllr Moon agreed to join the meeting as the representative.

**Minute 2021/22 343 Cornwall Councillors Report. To RECEIVE a report from Cornwall Councillor Robin Moorcroft:** Not in attendance

**Minute 2021/22 344 Update: Parish Matters and Matters to be brought to the attention of the Parish Council To RECEIVE information on the above and RESOLVE a course of action if appropriate:**

**Removable Bollards**: Lay-by where Defibrillator to be situated. After discussion, it was AGREED that the Clerk would make contact with Highways to ascertain what they feel is the best method of keeping lay-by free for any emergency.
**Buying or adopting a BT telephone box:** deferred.
**Notice Boards:** The Clerk advised that they are on order with a timescale for delivery of late November 2021.
**Projects update**: Dog Bin, Bench at Masonry Hut, Play Area remedial works.
**Projects (moving forward:** Cllr Jarratt asked Members to give consideration to projects for the next round of the WREN Community Wind farm, Fund later this year.
**Action: To be added to the October Agenda**
**St Breock village defibrillator**: Cllr Jarratt reported that perhaps it could be sighted in a redundant telephone box and that there is a base already in place that could be used.
**Action: Cllr Jarratt to obtain more information and report back at the next meeting.**

**Minute 2021/22 345 FINANCE:**
**(i)To RECEIVE and APPROVE the schedule of payments:**

| Date | Type | Payee | Nett Amount | VAT | Gross Amount | Services |
|---|---|---|---|---|---|---|
| 08.09.21 | BACS | Ms J B Peskett | £52.00 | £0.00 | £52.00 | Clerks Expenses |
| 08.09.21 | BACS | Ms J B Peskett | £499.20 | £0.00 | £499.20 | Clerks Salary |
| 08.09.21 | BACS | HMRC | £124.80 | £0.00 | £124.80 | PAYE/NIC |
| 08.09.21 | BACS | Seadog IT | £25.00 | £0.00 | £25.00 | Website Hosting |
| 08.09.21 | BACS | Eric Roberts | £1155.00 | £231.00 | £1386.00 | Excavation works for Defib |
| 08.09.21 | BACS | PKF Littlejohn | £200.00 | £40.00 | £240.00 | External Audit |
| 08.09.21 | BACS | Lee Hoskin | £360.00 | £0.00 | £360.00 | Grass cutting |
| 08.09.21 | D/D | Google Ireland | £34.95 | £0.00 | £34.95 | Email subscriptions |
| 08.09.21 | BACS | RCS | £110.00 | £22.00 | £132.00 | Room Hire |

It was **proposed** by Cllr Moon and **seconded** by Cllr Pratt and RESOLVED by the Parish Council, the Accounts Payable be approved and paid, all in favour- **Carried.**

**(i)To RECEIVE and APPROVE the Finance Statement:**
It was proposed by Cllr Moon and seconded by Cllr Pratt and RESOLVED by the Parish Council the Finance Statement be approved and accepted- all in favour- **Carried**

**(iii) To RECEIVE and CONSIDER the External Audit from PKF Littlejohn:**
The Clerk reported that the Audit had now been assessed and signed off by the External Auditor. No issues were raised and the final documents are now on the website.
Cl Cllr Morris proposed that it should be recorded in the minutes, to thank the Clerk from all the Members of the Parish Council for her hard work in undertaking the Audit process and achieving clear sign off – all in favour – **Carried**.

**Minute 2021/22 346 CORRESPONDENCE: To NOTE the following and any other correspondence received after setting the Agenda.**

**Lee Hoskin - Compost bin- Burial Ground** it had been suggested that it may be worth purchasing some form of compost bin to alleviate the problem with the main bin. After discussion, it was decided that due to an improvement in the disposing of rubbish, there is no need at the present time to purchase another bin.

**Parishioner - Dog & General Waste Bin at Church** it had been suggested that a Dog and general waste bin be purchased and placed at the churchyard near to the main gate.

After general discussion in deliberation, it was AGREED by Councillors to firstly thank the Parishioner for emptying the current bin and to purchase a 2nd bin through BIFFA and to arrange regular emptying.

**Action: Clerk to contact BIFFA**.

**HSBC:** As part of a security check, it is a requirement for them to have the name, address and date of birth of all Councillors,

**Action: Clerk to collate and forward to HSBC.**

Queen's Platinum Jubilee Celebration 2022 – the Clerk asked if the Parish Council should consider taking part in the Jubilee Celebration next year.

**Action: to be added to October Agenda for discussion.**

**DATE OF NEXT MEETING:** – The next meeting will be held on Wednesday 13th October 2021.

**TO CLOSE THE MEETING**: There being no further business, the Chairman closed the meeting at 20.30

**Signed as a true and accurate account…… Date: ……**