

ST. BREOCK PARISH COUNCIL

Chairman: Cllr R Jarratt

Parish Clerk: Jacqui Peskett

c/o A209 Victoria Advent House

Station Approach

Victoria

Roche PL26 8LG

Telephone: 01726 210138 Email: clerk@stbreockparishcouncil.gov.uk

4th May 2022

You are hereby summoned to attend a Meeting of St Breock Parish Council to be held on **Wednesday 11th May 2021 commencing at 7.30pm** to transact the business stated below.

The meeting will take place at Tregothnan Hall, Royal Cornwall Showground. Please contact the Clerk at least 2 days prior to the meeting if you wish to speak.

Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that, whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Jacqui Peskett (Clerk/RFO)

1.0 Persons/Present/Apologies

To **NOTE** the persons present and **RECEIVE** apologies for absence.

2.0 To Elect the of Chairperson for 2023/23

3.0 Elect the Vice Chairperson of 2023/23

4.0 To Appoint Members of Sub Committees and any External Representatives for 2022/23

5.0 To RECEIVE any Declarations of Interest from Members/Dispensations.

To **RECEIVE** any Declaration of Interest from Members, To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

6.0 Council Meeting: Minutes 13th April 2022.

To **RESOLVE** that the above Minutes of the Meeting of St Breock Parish Council, having been previously circulated, be taken as read, approved, and signed. To **Note** any matters arising from the Minutes.

7. 0 Public Participation.

To **RECEIVE** comments from Members of the Public. This gives Members of the Public an opportunity to comment on Items on the Agenda. Maximum time allowed is 10 minutes.

8.0 Cornwall Councillors Report.

To **RECEIVE** a report from Cornwall Councillor Robin Moorcroft.

9.0 Planning and Pre - Applications.

To **RECEIVE** the following applications and **RESPOND** to the Local Planning Authority if appropriate.

Application PA22/03791

Proposal - The erection of a building within Use Classes: E(a), E(b), E(g)(i), E(g)(iii) B2 and B8

Location - Land North Of Dunveth Business Park Dunveth Business Park Wadebridge

Applicant - Mr Andrew Hallet Malcolm Barnecutt Bakery

9.1 To consider and make comment on any planning applications received after the date of this agenda. (Appendix B)

9.2 To RECEIVE details of planning determinations: (Appendix C)

10.0 Update: Reports/Meetings.

To **RECEIVE** information on the above and **RESOLVE** a course of action if appropriate.

11.0 Update: Parish Matters and Matters to be brought to the attention of the Parish Council

To **RECEIVE** information on the above and **RESOLVE** a course of action if appropriate

Clerks holiday request.

12.0 To RECEIVE and APPROVE the Internal Audit Report for the year ending 31st March 2022

13.0 FINANCE:

(i) To RECEIVE and APPROVE the schedule of payments.

Date of Issue	D/D or BACS	Payee	Nett Amount	VAT Element	Gross Amount	Services
11.05.21	BACS	Ms J B Peskett	£588.72	£0.00	£588.72	Clerks Salary
11.05.21	BACS	Ms J B Peskett	£49.25	£0.00	£49.25	Clerks Expenses
11.05.21	BACS	HMRC	£124.80	£0.00	£124.80	PAYE/NIC
11.05.21	BACS	BHIB Insurance	£670.43	£0.00	£670.43	Insurance renewal
11.05.21	BACS	RoSPA Play Safety	£70.00	£14.00	£84.00	
11.05.21	BACS	RCAA	£110.00	£22.00	£132.00	Room Hire
11.05.31	BACS	Mrs C Y May	£225.00	£0.00	£225.00	Internal Audit
11.05.21	D/D	Seadog IT	£25.00	£0.00	£25.00	Website Hosting
11.05.21	D/D	Google Ireland	£37.26	£0.00	£37.26	GMAIL

Please note: Any additional invoices received after publication will be added to the Minutes.

(ii) To RECEIVE and APPROVE the Finance report.

(iii) To RECEIVE and APPROVE: End of Year Audit (External Audit – AGAR)

Audit 2021/22 – to receive and approve the Annual **Governance Statement** for the Financial Year ending 31st March 2022 for submission to PKF Littlejohn.

Audit 2021/22 Audit 2021/22 – to receive and approve the Annual **Accounting Statement** for the Financial Year ending 31st March 2022 for submission to PKF Littlejohn.

13.0 CORRESPONDENCE:

To **NOTE** correspondence

DATE OF NEXT MEETING: Wednesday 8th June **AT THE BETJEMAN CENTRE.**

TO CLOSE THE MEETING: With no further business, Chairman will close the meeting.