

**MINUTES of the Ordinary Parish Council Meeting of St Breock Parish Council, held on  
Wednesday 9<sup>th</sup> November 2022 Pencarrow & Trewithen Room, Pavilion, Royal Cornwall  
Showground Wadebridge, Cornwall, commencing at 19.00.**

**PRESENT:** Cllr R Jarratt, Morris, Moon, Nicholls, Pratt & Weller.  
**ALSO IN ATTENDANCE:** Clerk & Cornwall Councillor Robin Moorcroft.  
**MEMBERS OF THE PUBLIC:**2

**Minute 2022/23 463 Apologies:**

To **RECEIVE** and approve apologies for absence: None.

**Minute 2022/23 464** To **receive** any Declarations of Interest from Members/Dispensations.  
To **receive** any Declarations of Interest from Members. To **resolve** to grant any requests for  
Dispensation in line with the Councillor Code of Conduct 2021 if appropriate: None.

**Minute 2022/23 465 Council Meeting: Minutes of 4<sup>th</sup> October 2022.** To **resolve** that the Minutes of  
the Ordinary Meeting of St Breock Parish Council, having been previously circulated, be taken as read,  
approved, and signed. To Note any matters arising from the Minutes: (Appendix A).  
It was **proposed** by Cllr Pratt and **seconded** by Cllr Morris and **resolved** by the Parish Council that  
these represented a correct record of that meeting and should be accepted by the Council, **Carried**.

**Minute 2022/23 466 Public Participation.** To **receive** comments from Members of the Public. This  
gives Members of the Public an opportunity to comment on Items on the Agenda (Maximum time  
allowed is 10 minutes).

Mr Collis spoke in respect of Planning Application PA 22/08040 and answered Members questions.

**Minute 2022/23 467 Planning and Pre-Applications.** To **receive** the following applications and  
**respond** to the Local Planning Authority if appropriate.

**PA22/08473**

Proposal: Proposed construction of swimming pool building

Location: The Bungalow St Breock Heights Nr Wadebridge **NOT SUPPORTED**

**PA22/08656**

Proposal - Prior Approval for the installation of a 20m high lattice mast, mounted with 6 No. antennas,  
2 No. 0.6m dishes, 2 No. equipment cabinets located within a compound measuring 8m x 6m  
comprised of 1.8m high close boarded fence

Location - Field Opposite Royal Cornwall Showground Whitecross Wadebridge **SUPPORTED**

**PA22/08040**

Proposal Application for Outline Planning Permission with all matters reserved for the construction of two detached dwellings.

Location Land Rear of Hycroft Whitecross Wadebridge Cornwall **SUPPORTED WITH CONDITIONS**

(i) To consider and make comment on any planning applications received after the date of this Agenda:

**PA22/09005**

Proposal Construction of a Garden Room

5 St Breock Heights St Breock Wadebridge

As there was insufficient time to arrange a site visit prior to this meeting. It was **AGREED** a visit should take place before a decision is made – **Carried**.

(ii) To **receive** details of planning determinations: None.

**Minute 2022/23 468 Update: Reports/Meetings.** To **receive** information on the above and **resolve** a course of action if appropriate: None

**Minute 2022/23 469 Cornwall Councillors Report.** To **receive** a report from Cornwall Councillor:

Cllr Moorcroft reported the following:

- Current Community Network Panels (CNP) being reviewed to offer a wider service to Town & Parish Councils. Effective from May 2023, they will be known as Community Area Partnership (CAPS).
- The pedestrian refuge in Wadebridge is due to be undertaken in March 2023 and there will be approximately 15 days' work with overnight closures in place.
- He will lay a wreath for Remembrance Day on Sunday 13<sup>th</sup> November.

**Minute 2022/23 470 Update: Parish Matters and Matters to be brought to the attention of the Parish Council.** To **receive** information on the above and **resolve** a course of action if appropriate:

**Highways Within the Parish:**

A39 Hawksfield

Whitecross

Tesco Roundabout

All the above are now deferred to the January 2023 meeting. Clerk to invite the Highways Manager to attend. Clerk to arrange.

**Hedge trimming** -it has been recommended that these are undertaken twice a year. After discussion, Members **AGREED** that this would benefit the areas concerned. It was **proposed** by Cllr Nicholls and **seconded** by Cllr Morris and **resolved** by the Parish Council, that the Clerk arrange for this to go ahead.

**HMRC issues** – The Clerk reported that there are still ongoing discussions between her and HMRC in relation to a query dating back to 2014. This relates to a previous employee and to date, despite numerous hours on the telephone and several letters, they will not discharge the sum they allege the Parish Council owes. Clerk has now written again to ask that the case be closed as the Parish Council do not appear to be responsible.

**Mayor for Cornwall** – Members discussed the proposal and **AGREED** that they would want this to go to Public Consultation. It was **proposed** by Cllr Weller and **seconded** by Cllr Morris and **resolved** by the Parish Council, that the Clerk advises of the Parish Councils decision.

**Replacement Glass at bus shelter Whitecross & Signs for defibrillator** – after discussion, it was **AGREED** that the damaged glass be replaced. It was **proposed** by Cllr Nicholls and **seconded** by Cllr Morris and **resolved** by the Parish Council, that the Clerk arranges for repair at a cost of £270 Cllr Moon also advised that after discussion with Duchy Defibrillators, they can provide relevant signage. Clerk to advise and obtain costs.

After further discussion, It was also **AGREED** that a bollard be purchased and placed. Cllr Moorcroft advised that he is able to arrange for fitting. It was **proposed** by Cllr Weller and **seconded** by Cllr Moon and **resolved** by the Parish Council to proceed. Clerk with arrange.

**Remembrance Day wreath** – Cllr Jarratt has placed a wreath on behalf of the Parish Council in St Breocke Church.

**Wadebridge Leisure Centre** - A discussion took place following a request additional funding – no decision made at this time.

**RES community fund projects 2023**-Applications will be open from December to February. It is anticipated that due to the current climate with regards to finance, there may be an increase in applications.

Members also discussed potential projects for the Parish Council with a view to continuing the phased enhancements of Burlawn Play Area.

**To set date for defibrillator training** - The Clerk has been in discussion with Duchy Defibrillators and has been advised that this should be delayed until February 2023.

**Clerk to diarise and make contact in the New Year.**

**Stones on the road in Burlawn (Residents' complaint)** – Cllr Jarratt advised that he had been contacted by a local tenant in respect of stones which are causing issues. Clerk tasked to write to the Landlord and ask that the issue is addressed.

#### Minute 2022/23 471 Finance:

(i) To receive and approve the Accounts Payable.

Date of Issue	D/D or BACS	Payee	Nett Amount	VAT Element	Gross Amount	Services
09.11.22	BACS	Ms J B Peskett	£507.92	£0.00	£507.92	Clerks Salary
09.11.22	BACS	Ms J B Peskett	£65.24	£0.00	£65.24	Clerks Expenses
09.11.22	BACS	HMRC	£127.00	£0.00	£127.00	PAYE/NIC
09.11.22	BACS	Duchy Defibs	£310.00	£62.00	£372.00	Annual fee and mobile data
09.11.22	BACS	RCAA	£110.00	£22.00	£132.00	Room Hire
09.11.22	BACS	Payroll Bureau	£18.30	£3.66	£21.96	Payroll Charges July to Sept
09.11.22	BACS	Lee Hoskin	£360.00	£0.00	£360.00	Grass cutting PF/BG
09.11.22	BACS	Schoolscapes	£3821.30	£764.26	£4585.56	Balance for Play Area Bark & works
09.11.22	D/D	Seadog IT	£25.00	£0.00	£25.00	Website Hosting
09.11.22	D/D	Google Ireland	£37.26	£0.00	£37.26	GMAIL

It was **proposed** by Cllr Weller and **seconded** by Cllr Moon and **resolved** by the Parish Council, the Accounts Payable be approved and paid, all in favour- **Carried**.

(ii) To **receive** and **approve** the Finance Statement (APPENDIX C)

It was **proposed** by Cllr Moon and **seconded** by Cllr Weller and **resolved** by the Parish Council the Financial Statement be approved and accepted- all in favour- **Carried**

(iii) **Budget & Precept setting 2023/24**. To set a date for a Finance meeting in order to take to full Council in December for approval. It was **AGREED** that this would take place on Tuesday 22<sup>nd</sup> November at 4pm. Clerk to send out the relevant documentation.

**Minute 2022/23 472 Correspondence: To note correspondence received:**

**Reserving Burial Plots** – The Clerk advised that there have been enquiries on reserving a plot and at the moment, only Cremated Remains plots can be reserved.

It was **AGREED** to add this item to a future Agenda for a more in depth discussion.

At 9pm, it was **proposed** by Cllr Weller and **seconded** by Cllr Moon that the Parish Council enter into Committee.

## **PART 2 -CONFIDENTIAL MATTERS**

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave

NALC – 2022-34 National salary award, a confidential discussion took place. It was **proposed** by Cllr Moon and **seconded** by Cllr Pratt that the Parish Council **AGREE** the terms of the discussion – all in favour. **Carried**.

At 9.10pm the Parish Council returned to the Ordinary meeting.

**To close the meeting:** There being no further business, the Chairman closed the meeting at

**Next scheduled meeting date:** Wednesday 14<sup>th</sup> December 2022

**Signed as a true and accurate account**..... **Date:** .....