Chairman: Mr R.V. Jarratt
. **Parish Clerk:** Ms Jacqui Peskett
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Victoria, Roche PL26 8LG
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MINUTES of the Ordinary Parish Council Meeting of St Breock Parish Council, held on Wednesday 8th March 2023 Pencarrow & Trewithen Room, Pavilion, Royal Cornwall Showground Wadebridge, Cornwall, commencing at 19.00.

PRESENT: Cllrs, Jarratt, Morris, Moon, Pratt, Weller, Lehan & Pumphrey
ALSO IN ATTENDANCE: The Clerk & Cornwall Councillor Robin Moorcroft.
MEMBERS OF THE PUBLIC 4

Minute 2022/23 506Apologies:
To **RECEIVE** and approve apologies for absence: Cllr Nicholls

Minute 2022/23 507 To **receive** any Declarations of Interest from Members/Dispensations.
To **receive** any Declarations of Interest from Members. To **resolve** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate**:** None.

Minute 2022/23 508 Public Participation. To **receive** comments from Members of the Public. This gives Members of the Public an opportunity to comment on Items on the Agenda (Maximum time allowed is 10 minutes).

The applicants spoke in respect of Planning Application PA23/01190 to be discussed in Item 6 on the agenda.

Minute 2022/23 509 Cornwall Councillors Report. To **receive** a report from Cornwall Councillor: Cllr Moorcroft reported the following:

- A decision on the Critical Control Centre at Tolvadden is due 9th March and it is hoped for a positive outcome.
- Cllr Moorcroft met recently with the Area Steward from Highways at Trenague and potholes had now been filled.
- The last Community Network Panel Meeting will take place 9th March. The Expression of Interest application submitted by the Parish Council in respect of Hawksfield will be discussed at the meeting and if approved, work could be undertaken in year 3 which is 2024/25. The next meetings will encompass the new formation of (CAPS) and will take effect from 1st April with dates, location and venue to be advised. Our area will probably merge with the larger area to include Bodmin and Tintagel however, no confirmation as yet.

Minute 2022/23 510 Council Meeting: Minutes of 8th February 2023.
To **resolve** that the Minutes of the Ordinary Meeting of St Breock Parish Council, having been previously circulated, be taken as read, approved, and signed. To Note any matters arising from the Minutes: (Appendix A). It was **proposed** by Cllr Moon and **seconded** by Cllr Weller and **resolved** by the Parish Council that these represented a correct record of that meeting and should be accepted by the Council – **carried.** Cllr Weller queried the outcome of the Governance Review as he was not in attendance at the February meeting.

Minute 2022/23 511Planning and Pre -Applications. To **receive** the following applications and **respond** to the Local Planning Authority if appropriate.

Application PA23/00533
Proposal Demolition of disused and dilapidated modern barn and replacement with an oak framed extension to dwelling including modest link and small decking area
Location Bishops Wood Burlawn Wadebridge Cornwall- **supported**

Application PA23/00294
Proposal Proposed demolition of dwelling and construction of replacement dwelling with associated works
Location Mustangs Edmonton Wadebridge Cornwall - **supported**

Application PA23/00960
Proposal Proposed construction of single storey dwelling on site of disused garage/store
Location Nanscow Farm St Breock Wadebridge Cornwall -**not supported**

Application PA23/00959 Listed Building consent.
Proposal Proposed construction of single storey dwelling on site of disused garage/store
Location Nanscow Farm St Breock Wadebridge Cornwall - **not supported**

Application PA23/01190
Proposal Application for Outline Planning Permission with all matters reserved for the construction of a single dwelling.
Location Land North West Of Malsters Trevanson Road Wadebridge Cornwall – **not supported**

(i) To consider and make comment on any planning applications received after the date of this Agenda: None
(ii) To **receive** details of planning determinations: None

Minute 2022/23 512 Update: Reports/Meetings. To **receive** information on the above and **resolve** a course of action if appropriate: None.

Minute 2022/23 513 Update: Parish Matters and Matters to be brought to the attention of the Parish Council. To **receive** information on the above and **resolve** a course of action if appropriate:
The Clerk reported that she had been advised that the Defibrillator at Burlawn was no longer supported by Heartsafe. It was **agreed** that as this would be classed as an emergency and was not on the Agenda, the Clerk and Chair could authorise action to be taken to rectify. Clerk will liaise with Duchy Defibrillators to make necessary upgrades in line with the Whitecross Defibrillator the support. **Authorisation given.**

Minute 2022/23 514 Policies: To review the following Policies (previously circulated to Members) and re adopt.
Code of Conduct (2021 model)
Financial Regulations
Standing Orders
GDPR
Privacy Notice
Statement of Internal Control
Anti-Fraud
It was **proposed** by Cllr Weller and **seconded** by Cllr Moon and **resolved** that all the above be approved and re-adopted, all in favour – **Carried.**

Minute 2022 /23 515 Finance:

(i) To **receive** and **approve** the Accounts Payable.

Date of Issue	D/D or BACS	Payee	Nett Amount	VAT Element	Gross Amount	Services
08.03.23	BACS	Ms J B Peskett	£549.52	£0.00	£549.42	Clerks Salary
08.03.23	BACS	Ms J B Peskett	£49.25	£0.00	£49.25	Clerks Expenses
08.03.23	BACS	Cormac	£130.00	£26.00	£156.00	Bollard
08.02.23	BACS	HMRC	£137.40	£0.00	£137.40	PAYE/NIC
08.02.23	BACS	RCAA	£110.00	£22.00	£132.00	Room Hire
08.02.23	BACS	RCAA	£116.25	£23.25	£139.50	Room Hire (defib training)
08.02.23	BACS	Lee Hoskin	£1000.00	0.00	£1000.00	Cutbacks and tidy up
08.02.23	BACS	Lee Hoskin	£180.00	£0.00	£180.00	BG & PF cut
08.02.23	D/D	Seadog IT	£25.00	£0.00	£25.00	Website Hosting
08.02.23	D/D	Google Ireland	£37.26	£0.00	£37.26	GMAIL

It was **proposed** by Cllr Pumphrey and **seconded** by Cllr Morris and **resolved** by the Parish Council, the Accounts Payable be approved and paid, all in favour- **Carried.**

(ii) To **receive** and **approve** the Finance Statement (APPENDIX C) It was **proposed** by Cllr Moon and **seconded** by Cllr Weller and **resolved** by the Parish Council the Financial Statement be approved and accepted- all in favour- **Carried.**

(iii) **Debit Card** it was **agreed** that the Parish Council should look at setting up a debit card for the Clerk to use when necessary and approved by Chair. Clerk will contact HSBC to start application. It was felt by Members that at this time, there was no necessity to update the mandate for cheque signatories so at present the Parish Council will be unable to make any payments by cheque, only BACS and once obtained, Debit Card.

Minute 2022/23 505 Correspondence: To note correspondence received:

The Clerk had been advised that the bin situated at the Burial Ground was overflowing with rubbish. Unfortunately, it is not just flowers but dog bags and food containers. This is strictly a "no dogs" area and there are signs to say this, two Councillors have visited the site and after discussion, it was felt that further action will need to be undertaken.

To close the meeting: There being no further business, the Chairman closed the meeting at 20.30

Next scheduled meeting date: Wednesday 12th April 2023.