Chairman: Mr R.V. Jarratt
. **Parish Clerk:** Ms Jacqui Peskett
32 Victoria Commercial Centre, Station Approach
Victoria, Roche PL26 8LG
Telephone: 01726 210138
Email: clerk@stbreockparishcouncil.gov.uk
Website: www.streockparishcouncil.gov.uk

MINUTES of the Ordinary Parish Council Meeting of St Breock Parish Council, held on Wednesday 9th July 2025 commencing at 1900 held in the Trewithen Room, Royal Cornwall Showground.

PRESENT: Cllrs Jarratt (Chair), Morris, Nicholls, Lehan, Pratt, Shearer & Jenkins.

ALSO IN ATTENDANCE: The Clerk & Cornwall Councillor Robin Moorcroft.

MEMBERS OF THE PUBLIC 10.

33/25-26 Apologies: To **RECEIVE** and approve apologies for absence: Cllrs Weller & Comonte.

34/25-26 To receive any Declarations of Interest from Members/Dispensations:
To **receive** any Declarations of Interest from Members. To **resolve** to grant any requests for Dispensation in line with Councillor Code of Conduct 2021 if appropriate:

Cllr Lehan Planning Application PA25/03949
Cllr Pratt Planning Application PA25/04095

General: As Cllr Jarratt was away for the May meeting, he took the opportunity to thank Members for his re-election as Chair. He also congratulated Cllr Robin Moorcroft and Cllr Janet Shearer on re election as Chair and Vice Chair of the Camel Area Partnership.

35/25-26 Public Participation. To **receive** comments from Members of the Public. This gives members of the public an opportunity to comment on Items on the Agenda (Maximum time allowed is 10 minutes):

Applicants spoke in respect of Planning Applications PA25/3949.
Applicants spoke in respect of Planning Application PA25/04095.

36/25-26 Cornwall Councillors Report.: To **receive** a report from Cornwall Councillor: Cllr Moorcroft. He advised Members of the following:

- He updated Members as previously requested, as to which Parish Councils are participating in the pilot scheme of the Neighbourhood Priority Scheme.
- He is working with St Kew Parish Council as to a way of preserving cast iron finger posts.
- He has also been appointed to the following Cornwall Council committees:
  East Area Planning.
  Licencing.
  Miscellaneous Licencing.
  Standards.

37/25-26 Council Meeting: Minutes of the Annual meeting held on 14th May 2025.
To **resolve** that the Minutes of the Annual Meeting of St Breock Parish Council, held on the above date and having been previously circulated, be taken as read, approved, and signed, and to note any matters arising from the Minutes:

It was **proposed** by Cllr Morris **seconded** by Cllr Shearer and **resolved** by the Parish Council that these represented a correct record of that meeting and should be accepted by the Council – **carried.** There were no amendments.

38/25-26 Planning and Pre-Applications. To **receive** the following applications and **respond** to the Local Planning Authority if appropriate:

Outline application with all matters reserved except access for the erection of up to 374 dwellings including affordable and self-build homes, provision of public open space including community growing areas, dedicated ecological areas, walking and cycling routes along with drainage and other ancillary works

Land West of Trewen West Hill Wadebridge Cornwall PL27 7ET
Ref. No: PA25/03831 | Received: Wed 21 May 2025 | Validated: Wed 21 May 2025.
1 in favour and 6 against- **carried.** AGAINST.

Cllr Lehan left the room.
Proposed construction of three sustainable dwellings with associated works
Land South of Ashgrove Trevanson Wadebridge PL27 7HP
Ref. No: PA25/03949 | Received: Tue 27 May 2025 | Validated: Mon 16 Jun 2025
Supported, 6 in favour and 1 declaration of interest so no vote – **carried.** SUPPORTED.
Cllr Lehan returned to the room.

Roofing of silage pit
Planning Application
Pengelly Farm Burlawn Wadebridge Cornwall PL27 7LA
Ref. No: PA25/04459 | Received: Thu 12 Jun 2025 | Validated: Thu 12 Jun 2025 | Status: Pending Consideration
7 in favour – **carried.** SUPPORTED.

Cllr Pratt left the room.
Proposed garage and summer house for the sole enjoyment of new build at Land North West of Malsters
Planning Application
Land North West of Malsters Trevanson Road Wadebridge Cornwall PL27 7HP
Ref. No: PA25/04095 | Received: Fri 30 May 2025 | Validated: Mon 30 Jun 2025 | Status: Pending Consideration
6 support (**in principle**) and 1 declaration of interest so no vote. Comments added that Members felt that a new application should have been submitted for the house and garage as a new application as it was noted that the Cornish hedge forming the curtilage of the house was being removed.
Cllr Pratt returned to the room.
(i)To consider and make comment on any planning applications received after the date of this Agenda: None.

(ii) To **receive** details of planning determinations (circulated at the meeting): Noted.

39/25-26 Update: Reports/Meetings. To **receive** information on the above and **resolve** a course of action if necessary:

Cllr Shearer had previously circulated a very comprehensive report following the CAPS meeting on 7th July. Cllr Shearer has been re elected as Vice Chair and is happy to act as the representative for the Parish Council.

40/25-26 Update: Parish Matters and Matters to be brought to the attention of the Parish Council. To **receive** information on the above and **resolve** a course of action if appropriate:

Cllr Shearer - Wooden finger posts: It was highlighted that some of the posts are in a poor state of repair and are in danger of falling down. After discussion, it was decided to look at costs and possible replacement with metal posts and whether this could be a "project" for the 2026 round of WREN funding allocations.

Clerk - Overgrown areas in the Parish: The Clerk reported that she had been advised of areas overgrown that may be an issue. A discussion tool place as to when cutbacks were last undertaken and it was **agreed** to look at the current budget and decide if funds allow this to be undertaken this year or, if it must wait until the new Financial Year.

To agree and approve works using 2025 WREN funding: The 2025 application of WREN funding has now been successfully received. The Clerk will now approach the approved contractor to organise the go ahead of works at the Burial Ground.

Signed……(Chairman)

Dated……

To agree a plan of action to use 2024 WREN funding before expiry:

The Clerk advised that the WREN monies received in 2024 has only been partially used. The defibrillator has been already purchased however the location of same still needs to be identified. Once this has been agreed then the remainder of the monies allocated for installation needs to be spent within the agreed timeframe.

Thank you to Cllr Jenkins for cutting the overgrown grass at St Breock village green.

Cllr Jarratt advised Members that he felt the Clerks appraisal should be moved towards the end of the year. This would then be in line with the annual review and award of any statutory increase from NALC which usually takes place around October/November.

41/25-26 To consider the ROSPA report and **resolve** a course of action if necessary: This was previously circulated to Members and was looked at and discussed. It was **agreed to** consider the recommendations in the report.

42/25-26 To review and adopt the Co Option Policy (previously circulated). It was **proposed** by Cllr Morris, **seconded** by Cllr Jarratt and **resolved** by the Parish Council, the policy be adopted, all in favour- **Carried.**

43/25-26 To review and adopt the Statement of Internal Control (previously circulated). It was **proposed** by Cllr Morris, **seconded** by Cllr Lehan and **resolved** by the Parish Council, the policy be adopted, all in favour- **Carried.**

44/25-26 Finance:

(i) To **receive** and **approve** the Accounts Payable.

Date	Type	Payee	Nett	VAT	Gross	Services
09.07.25	BACS	Ms J B Peskett	£784.20	£0.00	£784.20	Clerks Salary
09.07.25	BACS	Ms J B Peskett	£89.45	£0.00	£89.45	Clerks Exp's – 2 months
09.07.25	BACS	HMRC	£280.48	£0.00	£280.48	PAYE/NIC
09.07.25	BACS	RCAA	£110.00	£22.00	£132.00	Room hire
09.07.25	DD	Seadog IT	£29.95	£0.00	£29.95	Website Hosting
09.07.25	DD	Google Ireland	£60.00	£0.00	£60.00	GMAIL

N.B any additional payments received after the publication of the agenda will be added.

Retrospective approval for payments made in June (no meeting).

Date	Type	Payee	Nett	VAT	Gross	Services
12.06.25	BACS	Ms J B Peskett	£784.20	£0.00	£784.20	Clerks Salary
12.06.25	BACS	Lee Hoskin	£540.00	£0.00	£540.00	Grass cutting
12.06.25	BACS	Seadog IT	£130.00	£0.00	£130.00	Set up for 2 new Councillors
15.05.25	BACS	Zurich Insurance	£533.00	£0.00	£533.00	Annual renewal

It was **proposed** by Cllr Morris, **seconded** by Cllr Pratt and **resolved** by the Parish Council, the Accounts Payable be approved and paid, all in favour- **Carried.**

(ii) To **receive** and **approve** the Finance Statement

It was **proposed** by Cllr Nicholls seconded by Cllr Lehan and **resolved** by the Parish Council the Financial Statement be approved and accepted, all in favour - **Carried.**

45/25-26 Correspondence: To note correspondence received.

Request for a Footpath diversion – will be added to August Agenda

46 25-26 Items for information: To receive and add items to the next Agenda if necessary – None.

To close the meeting: There being no further business, the meeting closed at 21.01.

Next scheduled meeting date: Wednesday 13th August 2025.

Signed……(Chairman)

Dated……