Chairman: Mr R.V. Jarratt
. **Parish Clerk:** Ms Jacqui Peskett
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MINUTES of the Ordinary Parish Council Meeting of St Breock Parish Council, held on Wednesday 9th September 2026 commencing at 1900 and held in the Trewithen Room, Royal Cornwall Showground.

PRESENT: Cllrs Jarratt (Chair), Morris, Nicholls, Lehan, Pratt & Shearer.

ALSO IN ATTENDANCE: The Clerk & Cornwall Councillor Robin Moorcroft.

MEMBERS OF THE PUBLIC. None.

194 -26 Apologies: To **RECEIVE** and approve apologies for absence: Cllrs Weller & Jenkins.

195-26 To receive any Declarations of Interest from Members/Dispensations:
To **receive** declarations of interest. Members – please remember that you must declare any personal or prejudicial interest at the start of the meeting. Please ensure that you state the reason for your interest, as this must be included in the Minutes of the meeting. If your interest is a 'Declarable Pecuniary Interest' then you must leave the meeting whilst the matter is discussed. None.

196-26 Public Participation. To **receive** comments from Members of the Public. This gives members of the public an opportunity to comment on Items on the Agenda (Maximum time allowed is 10 minutes): None.

197-26 Cornwall Councillors Report.: To **receive** a report from Cornwall Councillor:
Cllr Moorcroft advised Members that:

- Re surfacing works from Pengelly cross are on the 2027/28 schedule however, details may not be available until the Autumn.
- Called out Bank Holiday weekend to Treneague due to a 52-seater coach trying to use an unsuitable lane. Checks carried out for damage to hedgerow.
- Field fire at Burlawn currently being investigated.
- CAP meeting 21st September at Chy Trevail, attendance in person or online.
- Re-elected as Chair of the licencing committee.
- Full Cornwall Council meeting 15th September.

198-26 Council Meeting: Minutes of the Ordinary Meeting held on 12th August 2026.
To **resolve** that the Minutes of the Ordinary Meeting of St Breock Parish Council, held on the above date and having been previously circulated, be taken as read, approved, ad signed, and to note any matters arising from the Minutes: It was **proposed** by Cllr Nicholls **seconded** by Cllr Morris and **resolved** by the Parish Council that these represented a correct record of that meeting and should be accepted by the Council – **carried.** There were no amendments.

199-26 Planning Applications for consideration: To **receive** any Planning Applications and **respond** to the Planning Authority accordingly: None.

ii) **To consider and make comment on any planning applications received after the date of this agenda**: None.

(iii) To **receive** details of planning determinations (circulated at the meeting): Noted.

Signed……(Chairman)

Dated……

200-26 Update: Reports/Meetings. To **receive** information on the above and **resolve** a course of action if necessary: None.

201 -26 Update: Parish Matters and Matters to be brought to the attention of the Parish Council. To **receive** information on the above and resolve a course of action if appropriate:

Burial Ground: To view and approve the revised information for the Burial Information Pack Reviewed and discussed. Cllr Jarratt thanked Cllr Morris and the Clerk for their work so far and continuing work in updating the process.
It was **proposed** by Cllr Nicholls, seconded by Cllr Shearer and **resolved** by the Parish Council that the revised Burial Ground Procedures, incorporating the proposed changes to the format and layout, be approved and adopted by the Council. All in favour – **carried.**

Asset Register: To view and approve the latest version of the asset register – the clerk asked for this item to deferred to the October meeting.

202-26 Finance:
(i) To **receive** and **approve** the Accounts Payable.

Date	Type	Payee	Nett	VAT	Gross	Services
09.09.26	BACS	Ms J B Peskett	£809.00	£0.00	£809.00	Clerks Salary
09.09.26	BACS	Ms J B Peskett	£ 51.76	£0.00	£51.76	Clerks Exp's
09.09.26	BACS	HMRC	£291.56	£0.00	£291.56	PAYE/NIC
09.09.26	BACS	BDO	£210.00	£42.00	£252.00	External Audit Fees
09.09.26	BACS	RCAA	£110.00	£12.00	£132.00	Room hire @ Showground
09.09.26	BACS	Lee Hoskin	£360.00	£0.00	£360.00	Grass Cutting
09.09.26	DD	SSE	£46.45	£2.32	£48.77	Defib power St Breock Village
09.09.26	DD	Seadog	£30.00	£6.00	£36.00	Website Hosting
09.09.26	DD	Google Ireland	£70.00	£0.00	£70.00	GMAIL

It was **proposed** by Cllr Nicholls **seconded** by Cllr Shearer and **resolved** by the Parish Council, the Accounts Payable be approved and paid, all in favour- **Carried.**

(ii) To **receive** and **approve** the Finance Statement
It was **proposed** by Cllr Lehan **seconded** by Nicholls and **resolved** by the Parish Council the Financial Statement be approved and accepted, all in favour - **Carried.**

(iii) To note the Notice of Conclusion of Audit: To note the External Auditors "Notice of Conclusion of Audit" and any matters arising. Noted, the clerk advised that there were no issues raised.

203-26 Correspondence: To note correspondence received:
Cornwall Council: Community Emergency Plans – Clerk will send out to all to read.
Cornwall Play Safety: Information on inspections & repairs – noted and keep on file.

204-26 Items for information: To receive and add items to the next Agenda if necessary:

PART 2 - EXCLUSION OF PRESS AND PUBLIC

To consider passing the following resolution: *That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that they involve the likely disclosure of confidential or exempt information.*

Signed……(Chairman)

Dated……

20.05 It was **proposed** by Cllr Nicholls, seconded by Cllr Shearer and **resolved** by the Parish Council enter in to closed session all in favour - **Carried**

Staffing Matters: to note the statutory pay rise from NALC backdated to 1st April 2026.

20.12 **resolved** that the confidential section of the meeting be concluded and that the meeting return to Part 1 (public session).

To close the meeting: There being no further business, the Chairman closed the meeting at 20.15hrs.

Next scheduled meeting date: Wednesday 14th October 2026.

Signed……(Chairman)

Dated……